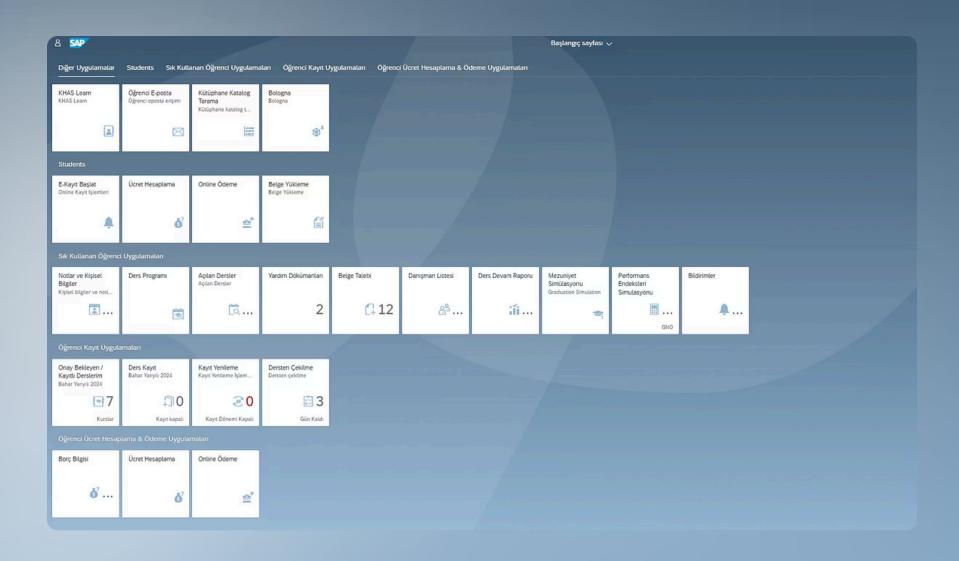


## Manage All Your Student Tasks with One Click!

With <u>SPARKS</u> Student Information System, you can complete all your academic procedures online quickly and easily. From course registration to document request, everything you need is just one click away!



## What Does SPARKS Offer?



Online Registration, Re-registration & Payment Process

Document Upload, fee calculation, and payment



Course Process

Course registration, add-drop, and withdrawal



**Academic Tracking** 

Academic status and graduation simulation check

# You can request the documents listed below with an electronic signature through the SPARKS / Document Request page:

#### **Academic Documents**

- Transcript (Grade Report)
- Student Certificate
- Disciplinary Status Document
- Military Service Status Document
- English Preparatory Program Completion Certificate
- Mandatory Internship Certificate
- Voluntary Internship Certificate
- Student Ranking Document
- Status Document for Horizontal Transfer, Appendix-1
- Document Confirming No Objection to Horizontal
  Transfer
- Graduation Eligibility Certificate

## Document Request Process

## Request from SPARKS

Select the document you need by logging into the system.

## Check your e-mail

Documents with an electronic signature are sent to your @stu.khas.edu.tr email address after one day.

## For Wet Signature

For wet signature, send an email to belge@khas.edu.tr .



## Make your student life easier!

You can complete all your academic procedures through **SPARKS** quickly and easily. Remember, if the requested documents are not collected within one month, they will be destroyed.

Share this information with your friends and help them complete their student transactions easily too!