Kadir Has University
Directorate of Student Affairs

Undergraduate Fee Payment Procedures Guide

REGISTRATION RENEWAL

- After logging into the system, click on the **"Registration Renewal"** box to open the registration renewal page.
- Once the page opens, click the **"Start Registration Renewal"** button to begin the renewal process.

Kayıt Yenileme ⌄
Re-Registration

Programs

⌄ Interior Architecture and Environmental Design (Full Scholarship)

Academic Level:

Bachelor

Academic Session:

2024-2025 Acad. Year Summer Semester

Start Re-registration

https://www.khas.edu.tr/en/registration-renewal/

REGISTRATION RENEWAL

- Once the registration renewal process begins, information related to the enrolled semester and relevant regulations will be displayed at the bottom of the screen as shown below.
- After completing the registration renewal, you can proceed to the course registration screen by clicking the **"Select Courses Now"** button.

☑ Renewal process of your registration has started. When your payment and course selections are completed, your registration renewal process will be completed.In accordance with the 22nd article ✗
of Kadir Has University Regulation Governing Undergraduate Education and Training, the semester you are in has been determined as YZ .

ARTICLE 22
(1) The identification of the semester and year which a student attends is based on the credit load achieved by the student.
(2) In order for a student to be considered a student of the next semester's student, they are required to achieve at least 6 KHAS credits or 12 ECTS credits minus the cumulative total of the credit loads of the semesters within the scope of the education schedule, starting from the first semester including the semester, which the student attends.

Register For Courses Now

https://www.khas.edu.tr/en/registration-renewal/

COURSE REGISTRATION

- If there is a payment you need to make, a warning message will appear on the course registration screen as shown below.
- In this case, you will need to proceed to the **Fee Calculation** screen.
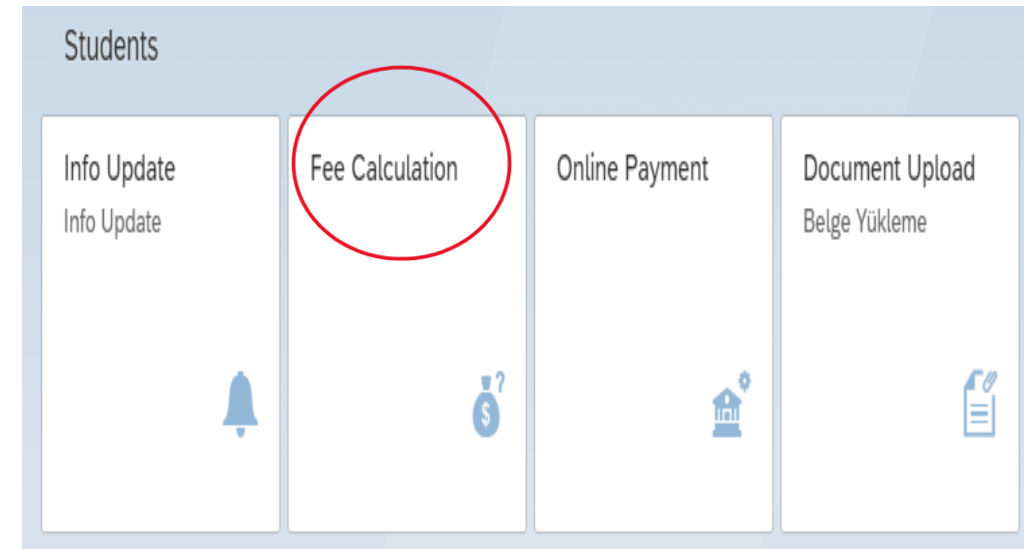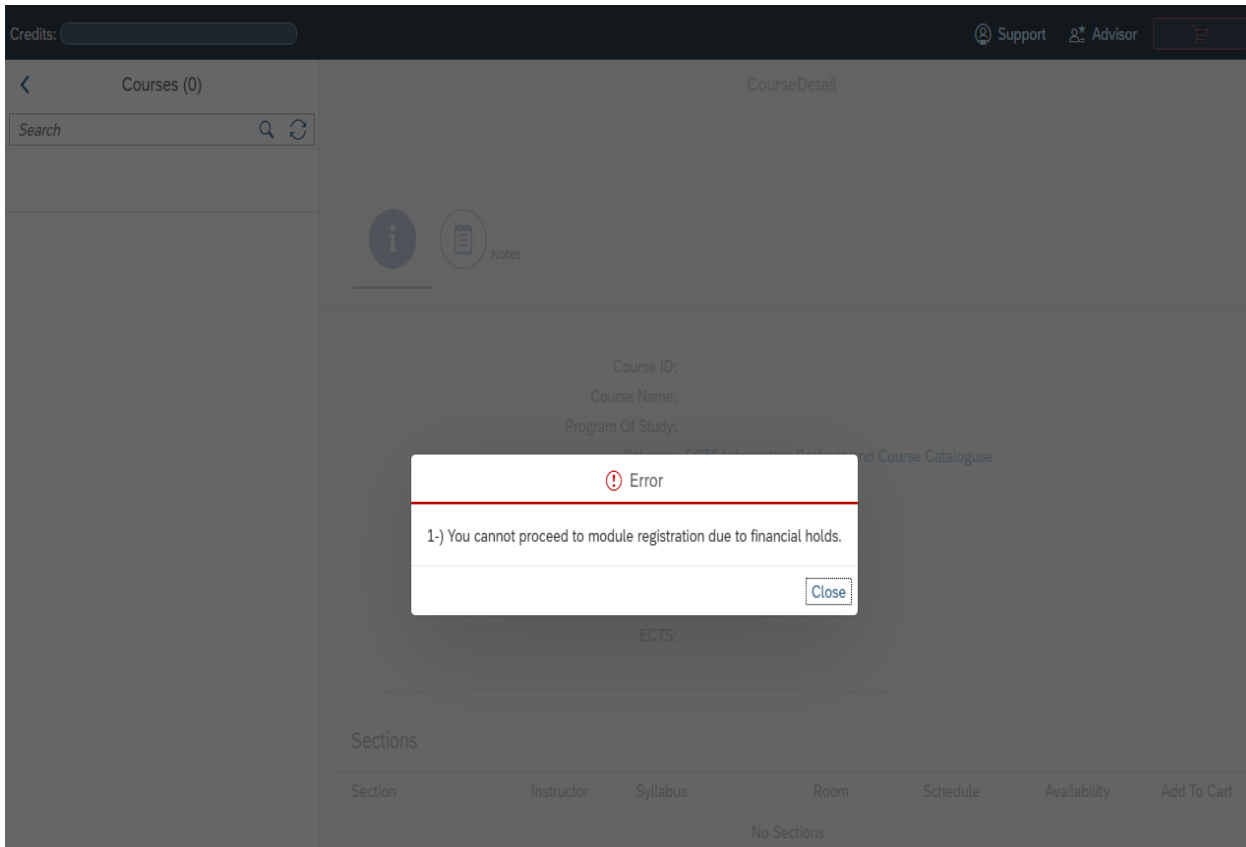
FEE CALCULATION

- On the Fee Calculation screen, select the payment type you wish to proceed with and then click the **'Step 2'** button.

FEE CALCULATION

- On the next screen, select the type for which you want to calculate the fee.
- After selecting the appropriate type, click the **Calculate** button.

FEE CALCULATION

- On the upcoming screen, you will be able to see the calculated debt amount and any applicable discounts.
- After reviewing this information, you can save your fee calculation to the system and proceed with the payment by clicking the **«Continue»** button.

Fee Calculate ⌄

Payment Type ────────────────────── 🛒 Calculate Fee

2. Calculate Fee

Topic type:	Tuition ⌄
Period Key:	2025-2026 Acad. Year ⌄

Calculate

Toplam

⚠ Your debts will be recorded if you move on to the next stage.

Continue

FEE CALCULATION

- After clicking the «Continue» button, the following screen will appear.
- On this screen, you can change the payment method.
- If you have selected the Virtual POS option during the fee calculation, you can proceed by clicking the **"Continue with Virtual POS Payment"** button located at the bottom right of the screen.

Fee Calculate ⌄

1. Payment Type

Selected Payment Type: PAYMENT IN ADVANCE - (CHOOSE THIS OPTION TO PAY THE FULL TUITION FEE Change Payment Type
THROUGH A BANK IN ONE TRANSACTION)

2. Calculate Fee

Toplam

Topic type: Tuition
Period Key: 2025-2026 Acad. Year

Continue to Pay with Virtual Pos

ONLINE PAYMENT

- If you choose to continue with Virtual POS payment, you will be presented with the **Online Payment Agreement** that you must accept in order to proceed. Please review and accept the consent form to continue with the payment process.

Online Payment ∨

Online Payment Agreement

1.: I am willingly using the Kadir Has University "online payment" website;

2.: I take full responsibility for using my bank card;

3.: In the event that I make an erroneous payment because of my own mistake or negligence I take full responsibility for any losses I may incur as a result and that Kadir Has University will carry no responsibility for any such errors.

4.: I am aware that no down payment or partial payment will be accepted by the online payment system,

5.: I understand that I will not be able to use the online payment system for past or future debts,

6.: I understand that Kadir Has University will not share private bank account information with third parties and that it will make all efforts to prevent third parties accessing such information;

7.: I pledge to abide by all the written conditions of this agreement,and with the provisions of relevant laws and regulations, and any decisions made by Kadir Has University in this matter.

For cancellations and refund requests for erroneous or duplicate transactions please call [REDACTED] or send an e-mail to maliisler@khas.edu.tr.

☑ I have read, understood and accept the above.   Continue

ONLINE PAYMENT

- On the Virtual POS screen, first select the **Fee Type** you want to pay.
- After selecting the relevant fee type, you will see the previously calculated amount due for the selected fee in the system.

ONLINE PAYMENT

- After viewing your debt information, select the bank whose Virtual POS you want to use for payment from the **Bank** options.
- After selecting the bank, you can choose the installment amount at the bottom of the screen.
- Once you have made your selections, click the "**Continue**" button to proceed to the bank's Virtual POS payment screen.

ONLINE PAYMENT

Virtual POS screens of banks may vary depending on the bank.

After completing your payment through the relevant Virtual POS, a confirmation message and a PDF receipt of the transaction will appear on your screen. It is recommended that you print this PDF document to avoid any issues.

After the payment is completed, the system will automatically reload and a confirmation screen indicating that your transactions have been successfully completed will appear.

After completing all the required payments, your Registration Renewal process will also be completed on the system.

Contact

- For all questions related to payment transactions (fees, receipts, payment slips, etc.), please contact: ogrencifinansallari@khas.edu.tr.