



Kadir Has University
Directorate of Student Affairs

**Bologna, Course Registration Process
and SPARKS User Guide**

COURSE PLANS / BOLOGNA WEB PAGE

Curriculum Information:

- At the Kadir Has University **Bologna** screen, the curricula of undergraduate programs for each academic year (e.g., 2023-2024 or 2024-2025) are available.
- 👉 **Bologna Link** = <https://bologna.khas.edu.tr/lisans>

Curriculum Tracking:

- Each student is responsible for following the curriculum of their department from the year they started university.

Course Adaptation Status:

- If a compulsory course has been removed and a new course has been assigned in its place, the student is required to take the **adapted** course.
- 👉 **Adaptation Course List Link** = <https://www.khas.edu.tr/en/adaptation-course-list/>

ELECTIVE COURSE POOLS

1) Field Elective Course

2) Free Elective Course

- A **+4 ECTS credit** limit is applied to all elective course pools.
- In the elective course pool, if a student has a failed course (**FF/K**), they must perform a "**substitution**" process to complete their elective course pool credits.
- As of the 2024-2025 academic year, the "**Core Elective**" and "**Free Elective**" course pools have been merged. With this change, students are provided with an **interface** to choose which type of elective course they wish to take.

STUDENT REGISTRATION APPLICATIONS


Student Registration App Group


Advisor Apps Group


Frequently Used Apps


Student Finance Apps Group

Student Other >


Prebooked / Booked Courses
Spring Semester 2024
 9
Courses


Course Registration
Spring Semester 2024
 0
Not Available


Re-Registration
Re-Registration
 0
Registration Closed


Course - Withdrawal
Dersten çekilme
 0
withdrawal closed


Advisor Apps Group


Advisor Approval Students
 ...


Offered Courses
Offered Courses
 ...


My Courses
Derslerim
 ...

Course Schedule
 ...


Attendance Tracking
 ...

Course Attendance Report
 ...

Enter Grades(Internship)
Enter Grades(Interns...
 ...

Survey Results (After 2017)
After 2017
 ...

Yardım Dokümanları
2

Core Program Detail
Student List
Core Program Detail ...
 ...

REGISTRATION RENEWAL

Students within the standard period of study;

After completing the registration renewal process and fulfilling their financial obligations, they can proceed with course registration.

Students beyond the standard period of study;

They first select their courses; then, tuition fees are calculated based on the selected courses by the Student Financials Office.

REGISTRATION RENEWAL

- After logging into the system, click on the '**Registration Renewal**' box to open the registration renewal page.
- Once the page is open, click the '**Start Registration Renewal**' button to begin the renewal process.

Kayıt Yenileme ▾

Re-Registration

Programs

☒ Interior Architecture and Environmental Design (Full Scholarship)

Academic Level:

Bachelor

Academic Session:

2024-2025 Acad. Year Summer Semester

Start Re-registration

REGISTRATION RENEWAL

- When the registration renewal process begins, information related to the enrolled semester and the relevant regulations will be displayed at the bottom of the screen as shown below.
- After completing the registration renewal, you can proceed to the course registration screen by clicking the **'Select Courses Now'** button.

✓ Renewal process of your registration has started. When your payment and course selections are completed, your registration renewal process will be completed. In accordance with the 22nd article of Kadir Has University Regulation Governing Undergraduate Education and Training, the semester you are in has been determined as YZ . x

ARTICLE 22

(1) The identification of the semester and year which a student attends is based on the credit load achieved by the student.

(2) In order for a student to be considered a student of the next semester's student, they are required to achieve at least 6 KHAS credits or 12 ECTS credits minus the cumulative total of the credit loads of the semesters within the scope of the education schedule, starting from the first semester including the semester, which the student attends.

Register For Courses Now

COURSE REGISTRATION

Within the framework of curriculum changes, it is particularly important that our students in upper years pay close attention to the **status of courses that have been adapted during their course registration**.

 **Before starting the course registration:**

Curriculum tracking should be done through the [Graduation Simulation](#),

[The Adaptation Course List](#) should be checked in detail.

<https://www.khas.edu.tr/en/directorate-of-student-affairs/course-registration/>

COURSE REGISTRATION



For students who are at the graduation stage:

They must have completed all their **compulsory courses**,

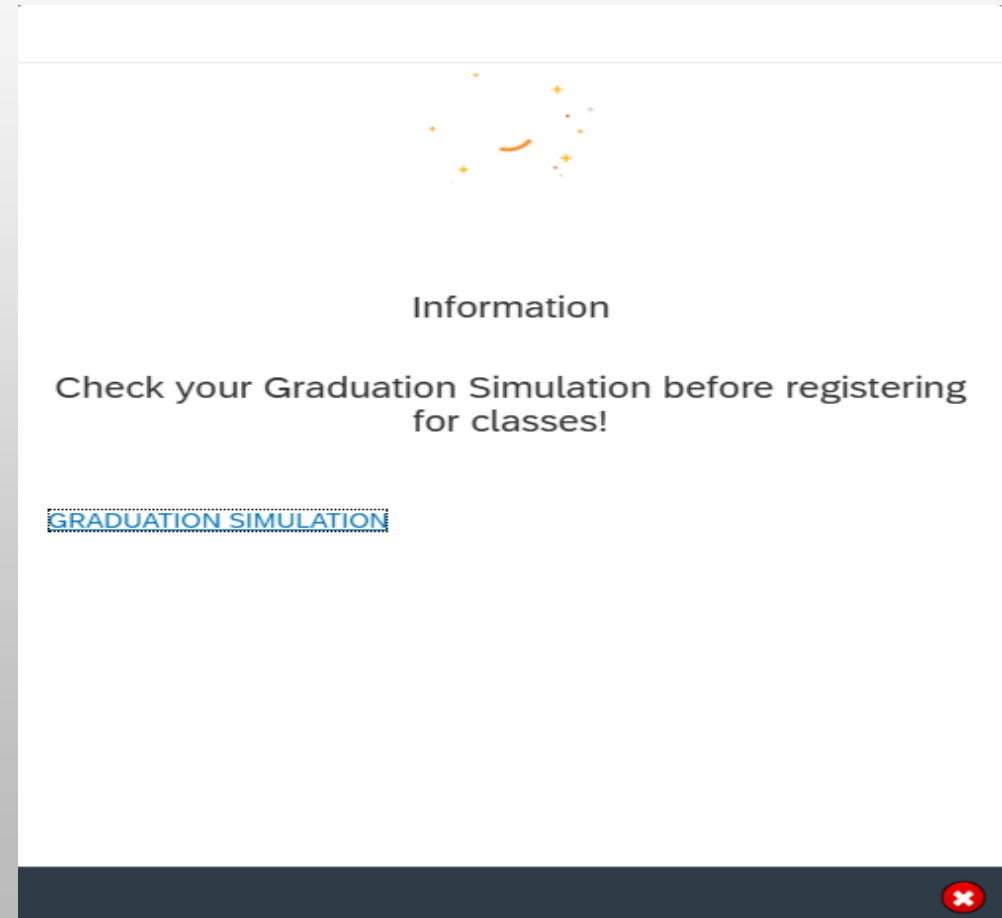
They must have successfully completed at least **240 ECTS credits** in full.



Elective courses that can be taken can be viewed under the **'Recommended Courses'** tab in the graduation simulation.

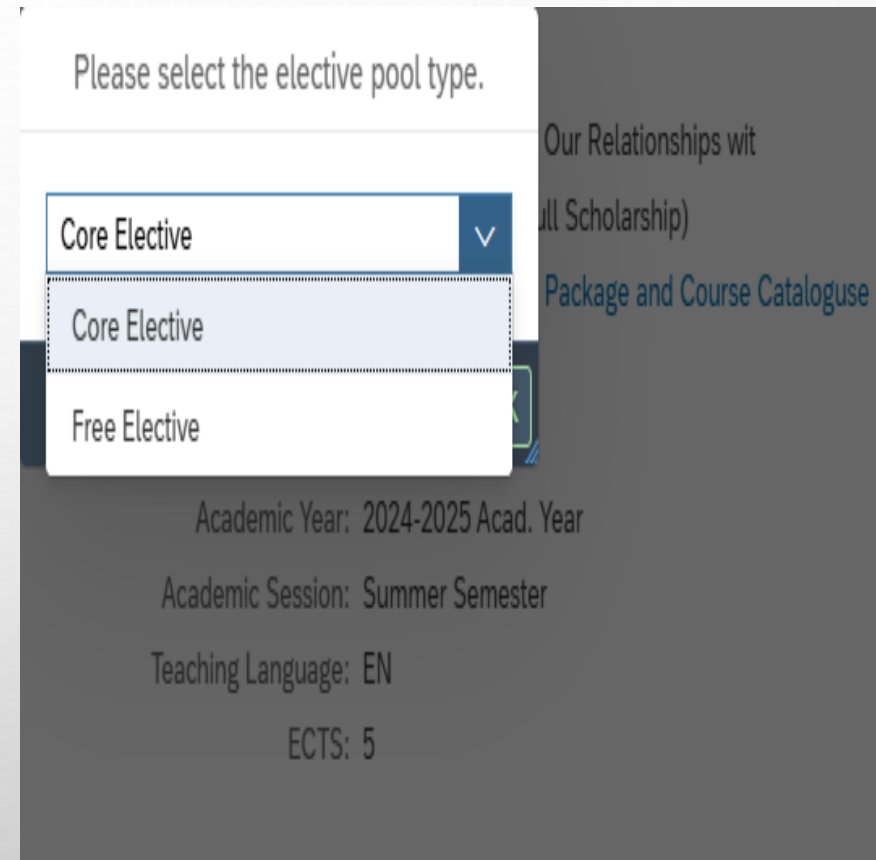
SPARKS – COURSE REGISTRATION SCREEN NOTIFICATIONS

Students are advised to check their **Graduation Simulation**.



SPARKS – COURSE REGISTRATION SCREEN NOTIFICATIONS

Students are provided with an **interface** to select the type of elective course they want to take.



Please select the elective pool type.

Core Elective

Core Elective

Free Elective

Academic Year: 2024-2025 Acad. Year

Academic Session: Summer Semester


Teaching Language: EN

ECTS: 5

Our Relationships with
Full Scholarship)
Package and Course Catalogue

SPARKS – COURSE REGISTRATION SCREEN NOTIFICATIONS

- For students selecting **Modern Language courses**, it is indicated on the screen that these courses will not be included in the credit and GPA calculation.

 Warning

Modern language courses are not included in credit and gno calculations. If courses are taken, they will be considered extracurricular. Do you want to add to cart?

COURSE REGISTRATION

- After entering the course registration screen, the courses defined according to the curricula and offered in the relevant academic year and semester will be listed on the left side.

The screenshot displays the 'Course Registration' interface. On the left, a list of courses is shown, with 'IAR301' highlighted. On the right, the details for 'IAR301' are displayed, including its name, program, and a table of sections.

Course Registration

Credits: 0 out of (21 + 12) Credits Summer School Support Advisor 0

Courses (5)

Search

KHAS103 History of Humankind 1 .Semester - Compu...	5 ECTS 0 BA
IAR301 Interior Architecture ... 5 .Semester - Compu...	10 ECTS 0 BA
FRA101 Fransızca I Core Elective/Free Elective	5 ECTS 0
INT435 Global Political Econ... Core Elective/Free Elective	6 ECTS 0
KHAS1310 Cultural Heritage: Ou... Core Elective/Free Elective	5 ECTS 0

CourseDetail

IAR301 10 ECTS

Interior Architecture Project III: Spati

Information Notes

Course ID: IAR301
Course Name: Interior Architecture Project III: Spati
Program Of Study: Interior Design (Full Scholarship)
Bologna: [ECTS Information Package and Course Catalogue](#)
Program Type: Bachelor
Offering Department: Interior Architecture and Env. Design
Academic Year: 2024-2025 Acad. Year
Academic Session: Summer Semester
Teaching Language: EN
ECTS: 10

Sections (1)

Section	Instructor	Syllabus	Room	Schedule	Availability	Add To Cart
IAR301-S01 Interior Architecture Project III: Spati		Syllabus		MO : 10:00 - 14:00	28	Add To Cart

Go To My Courses

COURSE REGISTRATION

- To easily find courses, you can use the **"Search"** box at the top of the page.
- To sort or filter courses according to desired criteria, simply use the options at the bottom.

Course Registration

Credits: 0 out of (21 + 12) Credits

Summer School

Support

Advisor

0

Courses (5)

Search

KHAS103

5 ECTS

History of Humankind

1 .Semester - Compu...

BA

IAR301

10 ECTS

Interior Architecture ...

5 .Semester - Compu...

BA

FRA101

5 ECTS

Fransızca I

Core Elective/Free Elective

INT435

6 ECTS

Global Political Econ...

Core Elective/Free Elective

KHAS1310

5 ECTS

Cultural Heritage: Ou...

Core Elective/Free Elective

Sort

Filter

CourseDetail

IAR301

10 ECTS

Interior Architecture Project III: Spati

i

Notes

Course ID: IAR301

Course Name: Interior Architecture Project III: Spati

Program Of Study: Interior Design (Full Scholarship)

Bologna: [ECTS Information Package and Course Catalogue](#)

Program Type: Bachelor

Offering Department: Interior Architecture and Env. Design

Academic Year: 2024-2025 Acad. Year

Academic Session: Summer Semester

Teaching Language: EN

ECTS: 10

Sections (1)

Section	Instructor	Syllabus	Room	Schedule	Availability	Add To Cart
IAR301-S01		Syllabus		MO : 10:00 - 14:00	28	Add To Cart

COURSE REGISTRATION

- On the left side, above the listed courses, summary information such as the semester in which the course is offered, whether it is compulsory or elective, the previous letter grade if taken before, and the ECTS credits are displayed.

Course Registration

Credits: 0 out of (21 + 12) Credits

Summer School

Support

Advisor

0

Courses (5)

Search

KHAS103

History of Humankind

1 .Semester - Compu...

5 ECTS

0

BA

IAR301

Interior Architecture ...

5 .Semester - Compu...

10 ECTS

0

BA

FRA101

Fransızca I

Core Elective/Free Elective

5 ECTS

0

INT435

Global Political Econ...

Core Elective/Free Elective

6 ECTS

0

KHAS1310

Cultural Heritage: Ou...

Core Elective/Free Elective

5 ECTS

0

CourseDetail

IAR301

10 ECTS

Interior Architecture Project III: Spati

i

Notes

Course ID: IAR301

Course Name: Interior Architecture Project III: Spati

Program Of Study: Interior Design (Full Scholarship)

Bologna: [ECTS Information Package and Course Catalogue](#)

Program Type: Bachelor

Offering Department: Interior Architecture and Env. Design

Academic Year: 2024-2025 Acad. Year

Academic Session: Summer Semester

Teaching Language: EN

ECTS: 10

Sections (1)

Section	Instructor	Syllabus	Room	Schedule	Availability	Add To Cart
IAR301-S01 Interior Architecture Project III: Spati		Syllabus		MO : 10:00 - 14:00	28	Add To Cart

Go To My Courses

COURSE REGISTRATION

- After clicking on the desired course, detailed information about the course — such as **section, classroom, course schedule, and available capacity** — can be viewed on the right side of the screen.

Course Registration

Credits: 0 out of (21 + 12) Credits

Summer School

Support

Advisor

0

Courses (5)

Search

KHAS103

5 ECTS

History of Humankind

1 .Semester - Compu...

IAR301

10 ECTS

Interior Architecture ...

5 .Semester - Compu...

FRA101

5 ECTS

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Global Political Econ...

Core Elective/Free Elective

KHAS1310

5 ECTS

Cultural Heritage: Ou...

Core Elective/Free Elective

CourseDetail

History of Humankind

i

Notes

Course ID: KHAS103

Course Name: History of Humankind

Program Of Study: Interior Design (Full Scholarship)

Bologna: [ECTS Information Package and Course Catalogue](#)

Program Type: Bachelor

Offering Department: Core Program

Academic Year: 2024-2025 Acad. Year

Academic Session: Summer Semester

Teaching Language: EN

ECTS: 5

Sections (2)

Section	Instructor	Syllabus	Room	Schedule	Availability	Add To Cart
KHAS103-S01 History of Humankind KHAS103-S01		Syllabus		MO : 15:00 - 17:00	48	Add To Cart
KHAS103-S02 History of Humankind KHAS103-S02		Syllabus		TH : 09:00-12:00	30	Add To Cart

Go To My Courses

COURSE REGISTRATION

- Select the relevant section and click the **Add to Cart** button to add the course to your cart.
- The added courses will be listed in the **Registration Cart** section at the top right corner.

Course Registration

Credits: 0 out of (21 + 12) Credits

Summer School

Support

Advisor

0

Courses (5)

Search

KHAS103

5 ECTS

History of Humankind

1 .Semester - Compu...

IAR301

10 ECTS

Interior Architecture ...

5 .Semester - Compu...

FRA101

5 ECTS

Fransızca I

Core Elective/Free Elective

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Global Political Econ...

Core Elective/Free Elective

KHAS1310

5 ECTS

Cultural Heritage: Ou...

Core Elective/Free Elective

History of Humankind

i

Notes

Course ID: KHAS103

Course Name: History of Humankind

Program Of Study: Interior Design (Full Scholarship)

Bologna: [ECTS Information Package and Course Catalogue](#)

Program Type: Bachelor

Offering Department: Core Program

Academic Year: 2024-2025 Acad. Year

Academic Session: Summer Semester

Teaching Language: EN

ECTS: 5

Sections (2)

Section	Instructor	Syllabus	Room	Schedule	Availability	Add To Cart
KHAS103-S01 History of Humankind KHAS103-S01		Syllabus		MO : 15:00 - 17:00	48	Add To Cart
KHAS103-S02 History of Humankind KHAS103-S02		Syllabus		TH : 09:00-12:00	30	Add To Cart

Go To My Courses

REGISTRATION CART

- After courses are added to the cart, they can be viewed by clicking the **"Registration Cart"** button.

Course Registration ▾


Credits:

11 out of (21 + 12) Credits


Summer School


Support


Advisor







 3


Booking Cart

 Your courses that are not sent for advisor approval will be deleted from the registration basket at 23:59!

 Your courses rejected by the advisor will be deleted from your registration basket the next day at 23:59!

 If you have a failed elective course, you must complete the Substitute Process for the new elective course you will take!

Course Short	Course Text	Course Language	Course Type	Section Text	Schedule	Substitute Course	Cancel Sub.	Overlap	ECTS	Att. Credits	Remove
FRA101	French I	TR		FRA101-S01	WE:09:00-12:00	<input type="text"/>			5	3 UA	
KHAS1310	Cultural Heritage: Our Relationships wit	EN	Core Elective	KHAS1310-S01	MO:10:00-11:00	<input type="text"/>			5	3 UA	
LW138	Introduction to Law	EN	Free Elective	LW138-S01	WE:13:00-15:00	<input type="text"/>			6	3 UA	



REGISTRATION CART

- The information provided to students regarding the registration cart is as follows:

Course Registration ▾

Credits: 0 out of (21 + 12) CreditsSummer SchoolSupportAdvisor0

Booking Cart

⚠

Your courses that are not sent for advisor approval will be deleted from the registration basket at 23:59!

⚠

Your courses rejected by the advisor will be deleted from your registration basket the next day at 23:59!

⚠

If you have a failed elective course, you must complete the Substitute Process for the new elective course you will take!

Course Short	Course Text	Course Language	Course Type	Section Text	Schedule	Substitute Course	Cancel Sub.	Overlap	ECTS	Att. Credits	Remove
No Sections											

REGISTRATION CART

- The **Credit** section at the top left corner of the cart shows the maximum number of credits that can be taken in the relevant semester and is automatically updated based on the cart contents.
- If the total credit limit is exceeded, the courses cannot be sent for advisor approval.

Course Registration

Credits:

11 out of (21 + 12) Credits

Summer SchoolSupportAdvisor3

Booking Cart

Your courses that are not sent for advisor approval will be deleted from the registration basket at 23:59!

Your courses rejected by the advisor will be deleted from your registration basket the next day at 23:59!

If you have a failed elective course, you must complete the Substitute Process for the new elective course you will take!

Course Short	Course Text	Course Language	Course Type	Section Text	Schedule	Substitute Course	Cancel Sub.	Overlap	ECTS	Att. Credits	Remove
FRA101	French I	TR		FRA101-S01	WE:09:00-12:00		X Cancel Sub.		5	3 UA	Remove
KHAS1310	Cultural Heritage: Our Relationships wit	EN	Core Elective	KHAS1310-S01	MO:10:00-11:00		X Cancel Sub.		5	3 UA	Remove
LW138	Introduction to Law	EN	Free Elective	LW138-S01	WE:13:00-15:00		X Cancel Sub.		6	3 UA	Remove

Send For Approval

REGISTRATION CART

- The **"Substitution Course"** field is used to match a newly added course with a previously taken elective course. This field becomes active for elective courses in the registration cart.

Course Registration

Credits: 11 out of (21 + 12) Credits

Summer School

Support

Advisor

3

Booking Cart

Your courses that are not sent for advisor approval will be deleted from the registration basket at 23:59!

Your courses rejected by the advisor will be deleted from your registration basket the next day at 23:59!


If you have a failed elective course, you must complete the Substitute Process for the new elective course you will take!

Course Short	Course Text	Course Language	Course Type	Section Text	Schedule	Substitute Course	Cancel Sub.	Overlap	ECTS	Att. Credits	Remove
FRA101	French I	TR		FRA101-S01	WE:09:00-12:00	<input type="text"/>	X Cancel Sub.		5	3 UA	Remove
KHAS1310	Cultural Heritage: Our Relationships wit	EN	Core Elective	KHAS1310-S01	MO:10:00-11:00	<input type="text"/>	X Cancel Sub.		5	3 UA	Remove
LW138	Introduction to Law	EN	Free Elective	LW138-S01	WE:13:00-15:00	<input type="text"/>	X Cancel Sub.		6	3 UA	Remove

[Send For Approval](#)

REGISTRATION CART

- When the Substitution Course box is clicked, a list of eligible courses for **matching** will be displayed.

Substitute Courses					
Search					
Course Short	Course Text	Grade	Category	ECTS	Credits
KHAS1604	Creative Process	CC	Core Elective	5	3 UA

REGISTRATION CART

- After all course selections are completed, the courses in the registration cart are sent for advisor approval by clicking the **"Send for Approval"** button located at the bottom right.

Course Registration

Credits: 11 out of (21 + 12) Credits Summer School Support Advisor 3

Booking Cart

Your courses that are not sent for advisor approval will be deleted from the registration basket at 23:59!

Your courses rejected by the advisor will be deleted from your registration basket the next day at 23:59!

If you have a failed elective course, you must complete the Substitute Process for the new elective course you will take!

Course Short	Course Text	Course Language	Course Type	Section Text	Schedule	Substitute Course	Cancel Sub.	Overlap	ECTS	Att. Credits	Remove
FRA101	French I	TR		FRA101-S01	WE:09:00-12:00		Cancel Sub.		5	3 UA	Remove
KHAS1310	Cultural Heritage: Our Relationships wit	EN	Core Elective	KHAS1310-S01	MO:10:00-11:00	KHAS:	Cancel Sub.		5	3 UA	Remove
LW138	Introduction to Law	EN	Free Elective	LW138-S01	WE:13:00-15:00		Cancel Sub.		6	3 UA	Remove

Send For Approval

PREBOOKED / BOOKED COURSES

- After the courses are sent for approval, their status can be tracked on the **"Prebooked / Booked Courses"** screen.
- Once the advisor approval is completed, the system will notify students via email.

Courses(3)		My Courses	
Course			
<div> <div>Search</div> <div> </div> </div> <div> <div>Filtered By: Registered</div> <div>Others</div> </div>		<div> <div>French I</div> <div>3 National Credit</div> </div> <div> <div> <div>Information</div> <div>Description</div> </div> </div>	
<div> <div>French I</div> <div>3 National Credit</div> </div> <div> <div>Prebooked</div> <div>FRA101</div> </div>		<div> <div>Course ID: FRA101</div> <div> <div>Program of Study: Visual Communication Design (Full Schola</div> <div>Department: Modern Diller Program</div> <div>Academic Year: 2024-2025 Acad. Year</div> <div>Academic Session: Summer Semester</div> <div>Also Offered In: 2024 Fall Semester</div> <div>2024 Spring Semester</div> </div> </div>	
<div> <div>Introduction to Law</div> <div>3 National Credit</div> </div> <div> <div>Prebooked</div> <div>LW138</div> </div>			
<div> <div>Cultural Heritage: Our Relationships wit</div> <div>3 National Credit</div> </div> <div> <div>Prebooked</div> <div>KHAS1310</div> </div>			

THINGS TO KNOW ABOUT COURSE REGISTRATION PROCESS

The course quotas are managed by the **Faculty Secreteriat**.

Major, Double Major, and Minor course selections are subject to separate approval processes.

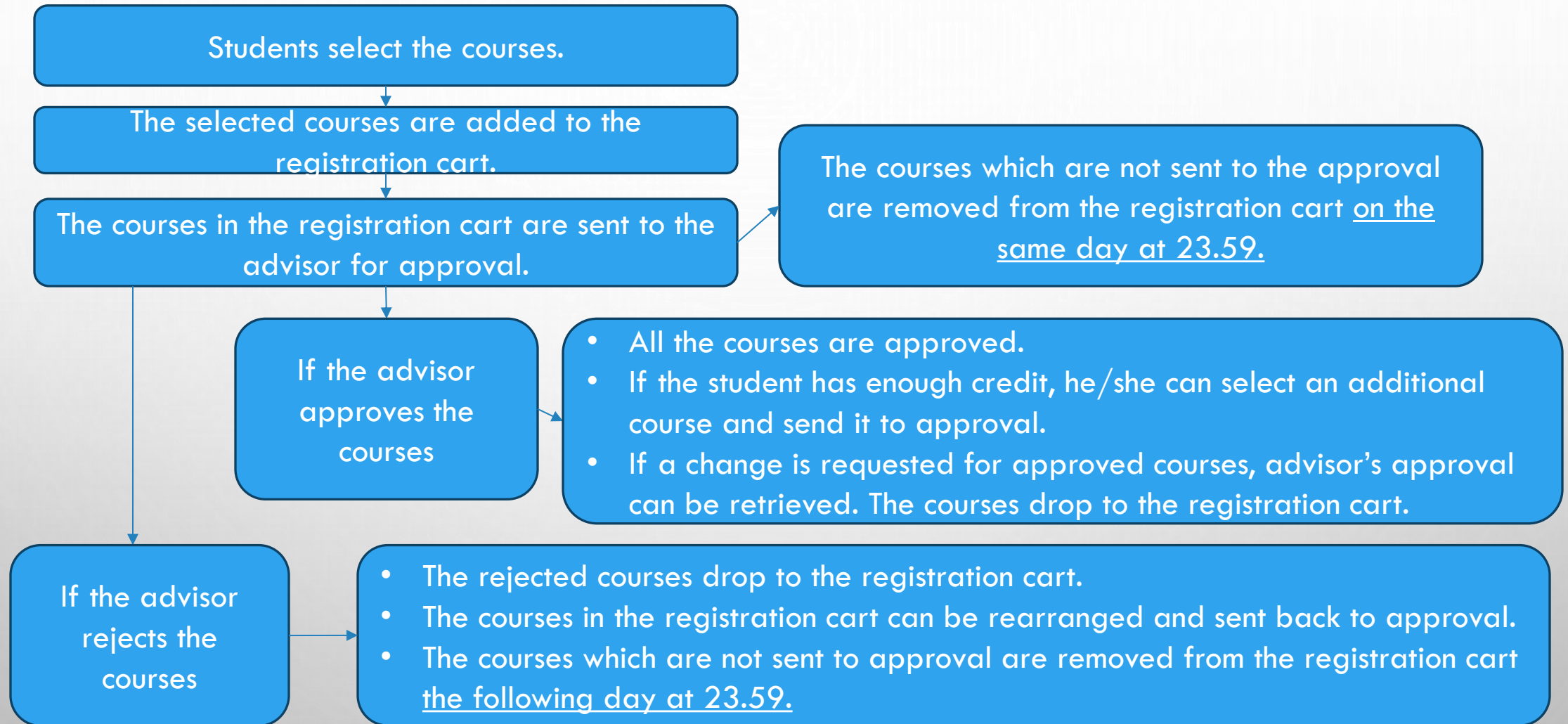
THINGS TO KNOW ABOUT COURSE REGISTRATION PROCESS

Students can add **up to 15 courses** to the registration cart.

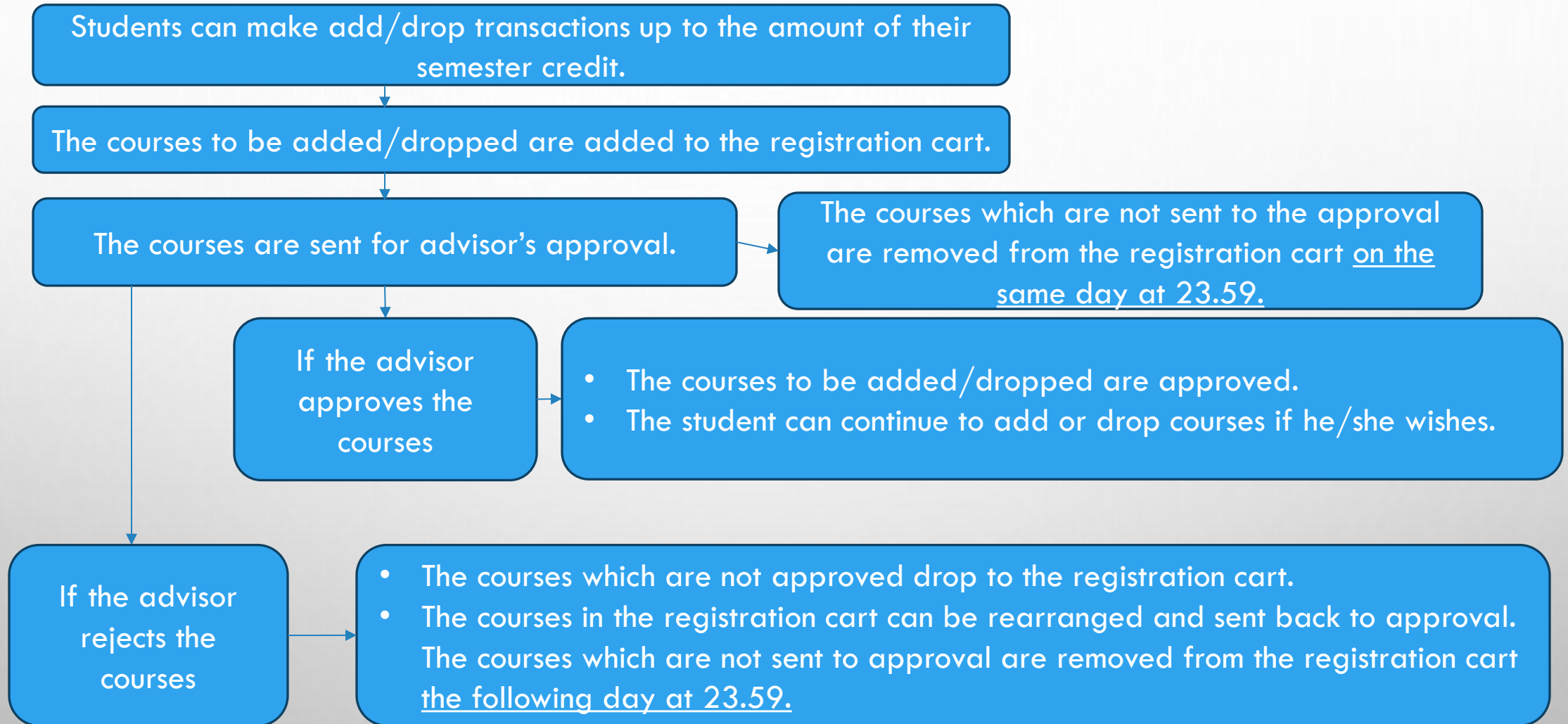
Students can check if the courses added in the cart overlap or not.

For the unsuccessfully completed elective courses, students need to do '**substitution**' in the registration cart.

COURSE REGISTRATION PROCESS



COURSE ADD/DROP PROCESS



COURSE WITHDRAWAL

- Students may withdraw from only one course from their curriculum per semester, until the final application date specified in the academic calendar. The course withdrawal policy can be accessed at: <https://www.khas.edu.tr/en/course-withdrawal/>
- On the **Course Withdrawal** screen, after clicking on the course to be withdrawn from, the withdrawal request is submitted for advisor approval by using the **"Withdraw from Course"** button located at the bottom right.

Course Withdraw

Module Details

<

Modules

French I

3

National Credit

Visual Communication Design (Full Scholars...

Booked

Introduction to Law

3

National Credit

Visual Communication Design (Full Scholars...

Booked

Cultural Heritage: Our Relationships wit

3

National Credit

Visual Communication Design (Full Scholars...

Booked

Info

History

Academic Year: 2024-2025 Acad. Year

Academic Period: Summer Semester

Program: Visual Communication Design (Full Scholarship)

Program Type: Bachelor

Module Code: FRA101

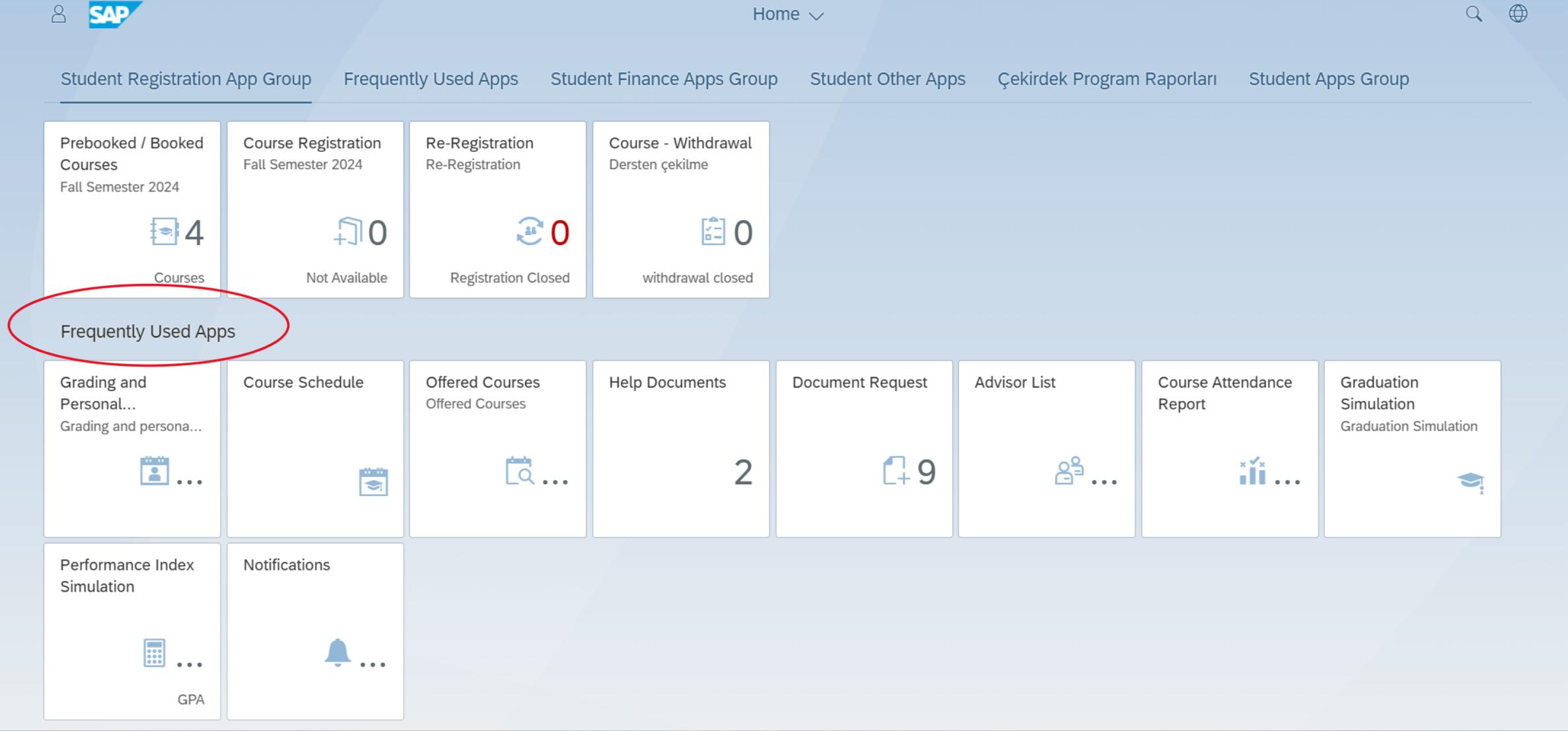
Module: French I

The Condition of Module: Booked

Credit: 3 (National Credit)

Withdraw

FREQUENTLY USED STUDENT APPS



GRADING AND PERSONAL INFORMATION


- The **Grades and Personal Information** screen is a section where students can view their semester grades, overall GPA, personal information, and track their academic progress in detail.

The screenshot displays the SAP Student Info interface. At the top, there's a navigation bar with 'Student Info' and a search icon. Below this, there are tabs for 'Student Affairs Faculty Officer and Faculty Secretary', 'Update Address & Phone', and 'Emergency Contact Person Update'. The main content area is divided into two columns. The left column shows a redacted student profile with a red box covering the photo and a red bar covering the name. The right column shows the same student's details: 'Completed Credits' at 82%, 'International Relations' major, 'Registration status: Registered', 'Registration type: International stu Undergraduate', 'Physical Semester: 6', 'Active Semester: 6. Semester', 'GPA: 3,26', and 'Status: Successful'. Below this, there are tabs for 'PROGRAMMES' and 'GENERAL INFO'. The 'PROGRAMMES' tab is selected, showing a table for 'Double Major-Psychology'. The table has columns for Course, Section, Attempt, Course Credits, Result, Status, and Appraisal Remark. It lists four courses: PSYC324 (Parenting: Science and Practice), PSYC202 (Research Methods for Psychology II), PSYC321 (Close Relationships and Families), and PSYC402. Each course is listed with its section, attempt number (1), credits (3 National Credit, 6 ECTS), and status (Booked). The '2024-2025 Acad. Year Spring Semester' is indicated at the top of the table.

Course	Section	Attempt	Course Credits	Result	Status	Appraisal Remark
2024-2025 Acad. Year Spring Semester						
PSYC324 Parenting: Science and Practice	PSYC324-S01 Ebeveynlik: Bilim ve Uygulama	1	3 National Credit 6 ECTS		Booked	>
PSYC202 Research Methods for Psychology II	PSYC202-S01 Psikolojide Araştırma Yöntemleri II	1	3 National Credit 7 ECTS		Booked	>
PSYC321 Close Relationships and Families	PSYC321-S01 İlişki ve Aile Dinamikleri	1	3 National Credit 6 ECTS		Booked	>
PSYC402	PSYC402-S01	1	3 National Credit		Booked	>

GRADUATION SIMULATION

- The **Graduation Simulation** is an area where students can track the compulsory and elective course requirements they need to complete in order to graduate. This screen provides detailed information on current course codes and the credit status of elective course pools.

Requirements (54)							 Print
Semestre	Course Type	Status	Description	Course	Minimum Req./ Cr...	Actual	Apprais...
1. Semester	Compulsary Cour	Successfully Completed	KHAS103-History of Humankind	KHAS103 History of Humankind	DD	BA	>
1. Semester	Compulsary Cour	Successfully Completed	KHAS105-Universal Values and Ethics	KHAS105 Universal Values and Ethics	DD	AA	>
1. Semester	Compulsary Cour	Successfully Completed	FENS111-Physics I	KHAS107 Design	DD	AA	>
1. Semester	Compulsary Cour	Successfully Completed	KHAS109-Computational Thinking	KHAS109 Computational Thinking for Problem Solvi	DD	AA	>
1. Semester	Compulsary Cour	Successfully Completed	TLL101-Critical Reading and Writing in T	TLL101 Critical Reading and Writing in Turkish	DD	AA	>
1. Semester	Compulsary Cour	Successfully Completed	MBG101-Genetics and Society	KHAS101 Origins and Consequences	DD	BA	>
							>
2. Semester	Compulsary Cour	Successfully Completed	CMPE107-Technical Writing and Presentati	KHAS1002 Scientific Discoveries and Engineering	DD	AA	>
2. Semester	Compulsary Cour	Successfully Completed	KHAS110-Civic Responsibility Project	KHAS110 Civic Responsibility Project	DD	AA	>
2. Semester	Compulsary Cour	Successfully Completed	FENS105-Linear Algebra	KHAS1120 Thinking Mathematically	DD	AA	>
2. Semester	Compulsary Cour	Successfully Completed	TLL102-Critical Reading and Writing in T	TLL102 Critical Reading and Writing in Turkish	DD	AA	>
2. Semester	Elective Pool	Successfully Completed	BGE-MBG Core Elect.Course Pool (10 ects)		10	10	>
2. Semester	Compulsary Cour	Successfully Completed	MBG106-Biology I	MBG106 Biology I	DD	AA	>

GRADUATION SIMULATION

- On the Graduation Simulation screen, elective course pools are displayed along with both the required and completed ECTS credit amounts.
- For all elective course pools across semesters to appear as **successfully completed**, the total ECTS credit requirement for each pool must be fully met.

5. Semester	Elective Pool	Incomplete	BGE-MBG Free Elect.Course Pool (20 ects)		20	12	>
5. Semester	Compulsary Cour	Incomplete	MBG305*1-Biochemistry I	MBG305*1 Biochemistry I	DD	FF	>
5. Semester	Compulsary Cour	Successfully Completed	MBG309*1-Biopython	MBG309*1 Biopython	DD	BB	>
5. Semester	Compulsary Cour	Successfully Completed	MBG321-Molecular Biology and Genetics I	MBG321 Molecular Biology and Genetics I	DD	CC	>
5. Semester	Elective Pool	Incomplete	MBG Field Elect.Course Pool (25 ects)		25	10	>
							>
6. Semester	Compulsary Cour	Successfully Completed	MBG306-Biochemistry II	MBG306 Biochemistry II	DD	CB	>
6. Semester	Compulsary Cour	Successfully Completed	MBG322*1-Molecular Biology and Genetics	MBG322*1 Molecular Biology and Genetics II	DD	CB	>
6. Semester	Compulsary Cour	Incomplete	MBG399-Internship II		20		>
6. Semester	Elective Pool	Incomplete	MBG Field Elect.Course Pool (25 ects)		25	10	>
6. Semester	Compulsary Cour	Successfully Completed	MBG304-Introduction to Bioinformatics	MBG304 Biyoinformatiğe Giriş	DD	AA	>
6. Semester	Elective Pool	Incomplete	BGE-MBG Free Elect.Course Pool (20 ects)		20	12	>

GRADUATION SIMULATION

When the elective course pools are clicked:



- In the **Completed Courses** tab, the courses that have been passed or failed are displayed.
- In the **Recommended Courses** tab, a list of elective courses available from the relevant pool is displayed.


Completed Courses Recommended Courses Instead Of					
Course ID	Course Name	National Credit	ECTS Credit	Result	Status
RTC433	Documentary Film		6	FF	Failed
COMM342	Digital Broadcasting	3	5	CB	Completed
RTC440	Advanced Cinematography	3	6	CB	Completed
RTC335	Cinematography	3	6	DC	Completed
ADV307	Advertising Analysis	3	6	AA	Completed
COMM442	Audio Production	3	6	BA	Completed
RTC339	Sanal Gerçeklik	3	6	BA	Completed
RTC337	Editing	3	6	DC	Completed


Completed Courses Recommended Courses Instead Of			
Courses (63)			
Course ID	Course Name	National Credit	ECTS Credit
ADV206	Staging for Advertising	3	6
ADV207	Evolution of Advertising	3	6
ADV307	Advertising Analysis	3	6
ADV313	Visual Thinking in Advertising	3	6
ADV405	Advertising Production	3	6
COMM211	Creative Writing	3	6
COMM302	Special Project	1	3
COMM303	Keywords in Social Sciences: Classical E	3	6
COMM304	Keywords in Social Sciences: New Times	3	6

COURSE SCHEDULE


The weekly and monthly course schedules of the selected courses are displayed.




My Timetable 




May 2025



MON	TUE	WED	THU	FRI	SAT	SUN
5	6	7	8	9	10	11

 Events Available

 Selected

Monday, May 5, 2025


13:00

04:50hr

RTC333-S01 - Directing - Yönetmenlik

Course Language : English

B-415-RTS Stüdyo



Tuesday, May 6, 2025


13:30

02:50hr

ADV102-S01 - Market Basics for Advertisi - Reklamcılık İçin Temel Pazarlama

Course Language : English

CBL-D-Sinema B - D312



Wednesday, May 7, 2025

OFFERED COURSES

Courses are listed by selecting the relevant academic year-term, faculty/institute/department and clicking the 'Show' button.

Open Courses

Faculty:

Faculty of Art and Design

▼

Academic Year-Session:

2024-2025 Acad. Year Spring Semester

▼

Department:

All

▼

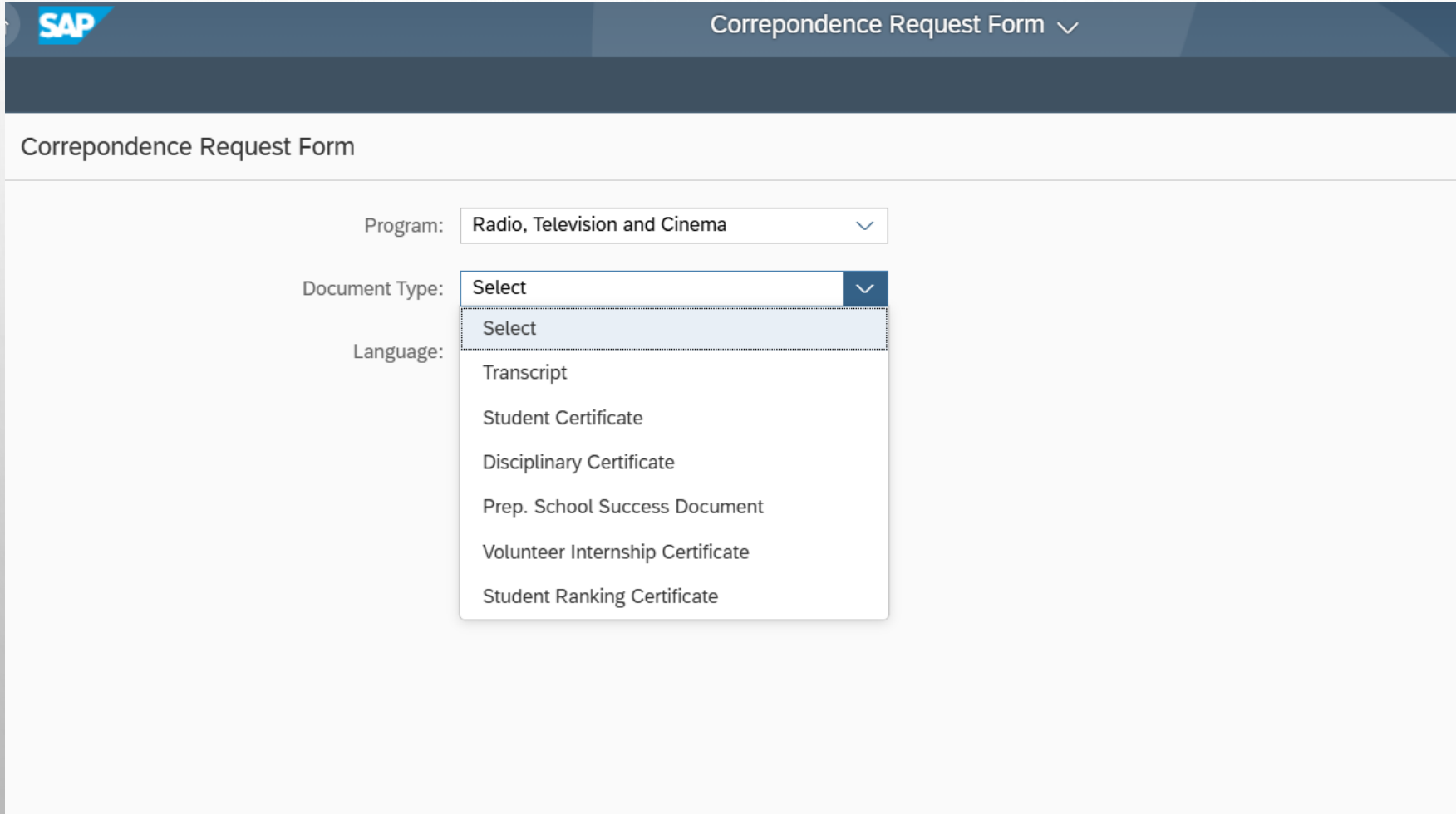
Display

Records: 122

Course Code	Course Text	Section Code	Section Text	Instructor	Schedule	Room	Capacity
ARC103	Basic Design Studio I				TUE : 09:00 - 13:50 - TUE : 14:01 - 17:50	C-305	9
ARC104	Basic Design Studio II				FRI : 09:00 - 13:50 - TUE : 14:00 - 17:50	B-521	16
ARC104	Basic Design Studio II				TUE : 14:00 - 17:50 - FRI : 09:00 - 13:50	B-521	16
ARC112*1	Keywords in Architecture: Introduction t				FRI : 14:00 - 16:50	D-113	50

DOCUMENT REQUEST

The following documents can be requested with an **e-signature** via the **Document Request** screen.



The screenshot displays the SAP Correspondence Request Form interface. At the top, there is a dark blue header bar with the SAP logo on the left and the text "Correspondence Request Form" with a downward arrow on the right. Below the header, the main content area is white and titled "Correspondence Request Form". The form contains three fields: "Program:" with a dropdown menu showing "Radio, Television and Cinema"; "Document Type:" with a dropdown menu showing "Select"; and "Language:" with a dropdown menu showing "Select". The "Document Type:" dropdown is open, revealing a list of document types: "Transcript", "Student Certificate", "Disciplinary Certificate", "Prep. School Success Document", "Volunteer Internship Certificate", and "Student Ranking Certificate".

Correspondence Request Form

Program: Radio, Television and Cinema

Document Type: Select

Language: Select

- Transcript
- Student Certificate
- Disciplinary Certificate
- Prep. School Success Document
- Volunteer Internship Certificate
- Student Ranking Certificate




ACADEMIC ADVISOR LIST

Major, double major, and minor advisor information can be viewed on the **Advisor List** screen.

Advisor List		
Advisor Name	Advisor Context	Advisor Type
[REDACTED]	Advertising (50% Scholarship)	Academic Advisor - Major
[REDACTED]	Visual Communication Design Minor Progra	Double Major Advisor




COURSE ATTENDANCE REPORT

If attendance entry is made, the '**Course Attendance Report**' can be generated.

Lesson Attendance ▾					
Select a Program: Visual Communication Design Minor Program ▾					
Name of Course	Course Code	Excused Absence	Unexcused Absence	Required Attendance	Total Attendance
Design Theory	VCD210	0	0	%70	 100%
Multimedia Production	VCD208	0	6	%70	 57.15%
Interaction Design	VCD212	0	0	%70	 100%

HELP DOCUMENTS


In the **Help Documents** screen, the support documents we have prepared can be viewed and downloaded.


Announcement Documents ▾				
Documents				
Document Type	Document Name	Source	Download	Download
	KHAS Undergraduate Double Major–Minor Program Presentation	Student	Türkçe	English
	KHAS Undergraduate COURSERA Presentation	Student	Türkçe	English
	KHAS Undergraduate Education Regulations Presentation	Student	Türkçe	English

PERFORMANCE INDEX SIMULATION

When the Performance Index Simulation is clicked, the courses that have been passed or failed are displayed under the **Previous Courses** tab.

Credit Calculator Simulation

Previous Co...

Active Cours...

Program:

Advertising (50% Scholarship) ▾


Previous Completed Course Information


Course	Description	Academic Year	Academic Period	ECTS	Note	Note Description
TRACK-1	Track-1 (A2)	2021	Fall Semester		64,7300	
TLL101	Critical Reading and Writing in Turkish	2021	Spring Semester		65,4800	
TLL101	Critical Reading and Writing in Turkish	2021	Summer Semester		66,1100	
KHAS101	Origins and Consequences	2022	Fall Semester	5	BB	
KHAS103	History of Humankind	2022	Fall Semester	5	BB	
KHAS105	Universal Values and Ethics	2022	Fall Semester	5	BB	
KHAS107	Design	2022	Fall Semester	5	BB	
KHAS109	Computational Thinking for Problem Solvi	2022	Fall Semester	5	AA	

PERFORMANCE INDEX SIMULATION

When the Performance Indices Simulation is clicked, in the **Active Courses** tab, grade estimates can be entered for currently enrolled courses to simulate the student's future academic standing.

Credit Calculator Simulation

Previous Co...

Active Cours...

Program: Advertising (50% Scholarship)

Active Course Information

Course	Description	Academic Year	Academic Period	ECTS	Note	Note Description
ADV302	Advertising Campaign Design II	2024	Spring Semester	6	AA	
ADV304	Art Directing	2024	Spring Semester	6	BB	
ADV208	Digital Advertising	2024	Spring Semester	6	BA	
ADV306	Media Planning	2024	Spring Semester	6	AA	

Simulate

NOTIFICATIONS

After the courses are approved by the advisor, a notification email is sent to the student's registered email address, and an approval or rejection notification is also delivered via the '**Notifications**' module in the system.

Notifications
No data

CONTACT INFORMATION

Directorate of Student Affairs Contact

► Phone: 0212 441 47 24

► E-mail: oid@khas.edu.tr

Student Affairs Faculty Consultants

► NURGÜL AKYÜREK / Ext. No: 1164 / e-mail: nurgul.akyurek@khas.edu.tr

► Faculty of Law,

► Faculty of Economics, Administrative and Social Sciences

► AYŞE ŞİMŞEK / Ext. No: 1154 / e-mail: ayse.simsek@khas.edu.tr

► Faculty of Communication,

► Faculty of Engineering and Natural Sciences,

► Faculty of Art and Design.