



Kadir Has University Directorate of Student Affairs

COURSERA

<https://www.khas.edu.tr/en/about-coursera/>

Application Process and Principles

Application must be made through the **MYKHAS** portal within the specified dates.

Priority will be given to **last year students**, but all undergraduate students can benefit within the quota.

Only **the courses listed** will be eligible for credit transfer.

Course Credit Transfer Principles

- ▶ Coursera courses can be transferred as “Free Elective Courses.”
- ▶ They cannot replace compulsory or field elective courses.
- ▶ The courses will first be transferred to the student’s major program.
- ▶ Upon request, they can also be transferred as free elective courses in double major programs.
- ▶ Credit transfer cannot be done in minor programs, because there are no free elective courses in the minor programs.

Course Crediting Principles

- ▶ 25-hour workload corresponds to 1 ECTS credit.
- ▶ To earn 1 ECTS, at least 25 hours of work must be completed.
- ▶ A maximum of 6 ECTS (150 hours of workload) credits can be transferred in total.

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Course Crediting Principles

► Example:

25-hour course = 1 ECTS (Minimum)

75-hour course = 3 ECTS

125-hour course = 5 ECTS

150-hour course = 6 ECTS (Maximum)

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Success Criteria

- ▶ The success status will be evaluated based on the **certificates** obtained from Coursera.
- ▶ No action will be taken for **incomplete courses**.
- ▶ Once the certificates are uploaded, the credit transfer process will begin.
- ▶ After uploading the certificates, no further action is required.



Transcript Display

- ▶ The course will appear on your transcript as "KH-COURSERA Coursera Free Elective Course."
- ▶ It will be marked as "G-Passed" and will not be included in your GPA (Grade Point Average), but it will count towards your credits.

Course Code	Course Type	Course Name	ECTS
KH-COURSERA1	Free Elective	Coursera Free Elective Course (1 ECTS)	1
KH-COURSERA2	Free Elective	Coursera Free Elective Course (2 ECTS)	2
KH-COURSERA3	Free Elective	Coursera Free Elective Course (3 ECTS)	3
KH-COURSERA4	Free Elective	Coursera Free Elective Course (4 ECTS)	4
KH-COURSERA5	Free Elective	Coursera Free Elective Course (5 ECTS)	5
KH-COURSERA6	Free Elective	Coursera Free Elective Course (6 ECTS)	6

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Important Notes

- ▶ Coursera courses are not included in the semester credits.
- ▶ The Coursera course certificates must be completed and uploaded to the **MYKHAS** system until the specified dates.
- ▶ More Coursera courses can be taken, but the credit transfer limit is 150 hours / 6 ECTS.
- ▶ The credit transfer process will be carried out by **the Directorate of Student Affairs**, based on the decision of the **Faculty Board**.

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Important Notes

► For Coursera Frequently Asked Questions:

<https://www.khas.edu.tr/en/coursera-frequently-asked-questions/>

Coursera Frequently Asked Questions – Kadir Has University

Contact Information

- ▶ For any questions related to the Coursera process, you can send an email to **coursera@khas.edu.tr**.
- ▶ For any questions related to credit transfer, you can send an email to **oid@khas.edu.tr**.

