

T.C. KADIR HAS UNIVERSITY

CRITERIA FOR PROMOTION AND APPOINTMENT OF POSITIONS

GOALS AND CONTENT

Article 1- The Criteria for Promotion and Position Appointment has been compiled with the aim of ensuring the creation of a team of highly qualified academic staff at Kadir Has University (KHU). In order to achieve the best in education and research, an objective and transparent means of evaluation shall be utilized to facilitate proper and just decision-making for promotions and the appointment of academic positions.

PRINCIPLES

Article 2-

- a) The sum total of work pertaining to education, research and projects shall be evaluated in promotions and the appointment of academic positions.
- b) The KHU Criteria for Promotion and Position Appointment determines the standards which will constitute the foundation for academia at KHU. The criteria in the table represent the minimum conditions for application. Promotions and appointments of academic positions shall be based on the reports of committees/juries to be selected.
- c) In order to fill all positions in departments/faculties which are in the process of being founded, the Board of Trustees may, if it so chooses, reduce these criteria by up to 30%.
- d) Experience (both domestically and abroad) and knowledge of foreign languages shall constitute part of the criteria taken into consideration for promotions and the appointment of academic positions.

APPLICATIONS AND PRE-EVALUATION

Article 3- Applicants who would like to be appointed to an academic position at KHU must fulfill the criteria in Higher Education Law 2547 and the stipulations in the Regulation for the Promotion and Appointment of Academic Staff, in addition to the criteria contained in this regulation. Furthermore, for the purposes of academic evaluation, the following information and documents must be submitted with the application, in addition to any other requirements:

- a) Diploma and documents required for academic promotion and appointment of a given position;
- b) Documentation of knowledge of foreign languages (KPDS, ÜDS, TOEFL, IELTS);
- c) Documentation of major works;
- d) Deliver a seminar in English;
- e) Appendix 2 (Points for Academic Work): the table in this Appendix must be properly filled out, including documentation and references of publications and works which have been accepted for publication but not yet published;

f) Appendix 2 (Points for Academic Work): in addition to publications, a list of other activities and documentation (such as documentation of courses given, yearly activity reports and the results of student evaluations)

Upon completion, the application file shall be submitted to the rectorate. Applications shall be pre-evaluated by the Human Resources Board, according to the details given, quality and quantity of scholarly studies and other academic activities, per the system of evaluation stipulated in Appendixes 1 and 2. The resulting report shall be submitted to the rectorate within 15 days of the date of application. Application files will then be sent to the jury (as stipulated in Article 4) and jury members will have one month to submit a report of the personal evaluation. These reports submitted to the rectorate will be delivered to a reporter, as stipulated in Article 6. These reports will be reviewed and decided upon by the University Administrative Board.

EVALUATION

Article 4- Evaluations shall be carried out by academic staff selected for the jury on the basis of their expertise in their given field of specialty. Domestic and international databases will be utilized in the selection of jury members. Appendixes 1 and 2 stipulate the principles to be applied in evaluations.

Article 5- Jury members are to prepare evaluation reports adhering to these principles. Applicants' scholarly publications, activities pertaining to education and applied projects shall be reviewed in detail, in addition to constructive and developmental contributions made for the university and its operations.

In the general evaluation, the following criteria shall be considered:

- Potential in given field of scholarship or the arts;
- How long the applicant has been producing publications and/or art events;
- References made to applicant's publications in international publications;
- Supervising, or participating in, scholarly/artistic research projects;
- Implemented projects; and,
- Any other significant activities shall be taken into consideration

In addition, the following shall also be evaluated:

a) Experience in education

- Undergraduate and graduate courses taught
- Advising of graduate theses, PhD dissertations and doctoral art projects
- Courses and programs of study developed
- Laboratories founded, or running of laboratories participating in institutional endeavors
- International exchange programs, and contributions to educational activities

b) Occupational activities

- Domestic and international occupational memberships
- Refereeing for domestic and international refereed journals
- Other domestic and international activities and experience abroad
- Scholarly, academic, occupational and art awards
- Domestic or international occupational projects which have been reviewed, and

activities geared towards industry

c) In the evaluation process, attention will also be paid to projects which aim at promoting science and young scientists

Article 6- The rectorate shall select reporters from members of the academic staff who shall be responsible for reviewing the personal reports produced by the jury members in the evaluation of applicants.

The reports prepared by the reporters shall be submitted to the rectorate within a two-week period. These reports shall include a section for main qualifications and results.

Implementation

Article 7- These criteria shall be implemented for the appointment of new faculty members as of January 1, 2011 and as of January 1, 2012 for the purposes of promotions. Appointments which are still in process shall be made according to the criteria which were in effect at the time of application.

Instatement

Article 8- This regulation is hereby instated by the Kadir Has University Rectorate.

APPENDIX 1
System for Evaluating Academic Promotion and Appointment of Positions

Requirements	Lecturer¹	Assistant Professor²	Associate Professor³	Professor
General	Completion of PhD or recognition (domestic or international) of competency and acclaim in field of specialty, and ability to contribute to the acclaim and development of the university.	--	After completion of PhD, 2 years of full-time employment at any university. ⁴	After attainment of associate professorship, a total of 5 years of experience in the field of specialty, at least 3 years in the university
Foreign Language Ability	The principles of the regulation for "Entrance Exam and the Central Exam for the Transfer of Lecturers and for Appointment of Faculty Positions" shall be adhered to.	Minimum score of 80 on the KPDS or equivalent exam, and success on the foreign language exam as stipulated by Article 23/b-2 of Law 2547.	A score of 80 or higher on the KPDS or ÜDS, or equivalent.	A score of 80 or higher on the KPDS or ÜDS, or equivalent.
Requirements for Publications and Activities Appendix 1, Article 1.1)		One (1) AHCI, SSCI or SCI-EXP indexed article, single or primary author. ⁵	Three (3) AHCI, SSCI or SCI-EXP indexed articles, single or primary author. ⁶	Five (5) AHCI, SSCI or SCI-EXP indexed articles, two of which must be as a single or primary author, and at least two of which have been completed after attainment of associate professorship. ⁷
Requirements for Qualifying Publication Points (Appendix 1 Article 1)⁸	--	Minimum of 100 points for publications in Appendix 1, Article 1	After doctorate, minimum of 250 points for publications in Appendix 1, Article 1	After associate professorship, minimum of 400 points for publications in Appendix 1, Article 1
Total Points⁹	-	Minimum 250 points	Minimum 500 points	Minimum 800 points
Other	- Giving of a trial course or seminar in English. ¹⁰ - Three letters of reference, at least one of which must be from abroad. ¹¹	- For applicants coming from outside the university, the giving of a trial course or seminar. ¹⁰ - For promotions, University Performance Evaluations for each of the previous two years must not have been ranked below the fifth place. - For applicants coming from outside the university, three letters of reference, at least one of which must be from abroad.	- For applicants coming from outside the university, the giving of a trial course or seminar. ¹⁰ - For promotions, University Performance Evaluations for each of the previous two years must not have been ranked below the fifth place. - For applicants coming from outside the university, three letters of reference, at least one of which must be from abroad.	- For applicants coming from outside the university, the giving of a trial course or seminar. ¹⁰ - For promotions, University Performance Evaluations for each of the previous two years must not have been ranked below the fifth place. - For applicants coming from outside the university, three letters of reference, at least one of which must be from abroad.

¹ For the appointment of academic positions, the Code Regarding the Principles of the Central Exam of the Entrance Exam to be Applied in the Transfer of Lecturers and the Direct Appointment of Lecturers shall be taken into account. The performance evaluation carried out under the terms of the Kadir Has University Regulation for the Evaluation of Personnel shall be consulted during the renewing of contracts.

² For the appointment or promotion of assistant professors, the principles set forth in articles 3-9 of the Code for the Promotion and Appointment of Academic Staff shall be taken into consideration. The performance evaluation carried out under the terms of the Kadir Has University Regulation for the Evaluation of Personnel shall be consulted during the renewing of contracts.

³ For the appointment or promotion of assistant professors, the principles set forth in articles 10-16 of the Code for the Promotion and Appointment of Academic Staff shall be taken into consideration.

⁴ This condition shall not be required for applicants who scored 700 total points for the category of Qualified Activities and/or Publications required for this title.

⁵ For appointments to the Faculty of Law, the School of Applied Sciences and the Vocational Schools, the requirements are: one (1) full-length article, written as a single or primary author, published in AHCI, SSCI or SCI-EXP journals; or, per the terms set forth in Article 1.2 or 1.3, at least two (2) articles, written as a single or primary author; or, an original book published under the terms of Article 1.6a and two(2) articles published in refereed journals; or, at least four (4) articles, written as a single or primary author, published in a refereed journal.

For appointments to the Fine Arts Faculty, the requirements are: one (1) full-length article, written as a single or primary author, published in AHCI, SSCI or SCI-EXP journals; or, per the terms set forth in Article 1.2 or 1.3, at least two (2) articles, written as a single or primary author; or, under the terms of Article 1.6a, an original book published abroad; or, at least four (4) articles, two of which must be written as a single or primary author, published in refereed journals; or, per the terms of Article 1.7c, one (1) event; or, per the terms of Articles 1.7c or 1.7d, two (2) international events.

⁶ For appointments to the Faculty of Law, the requirements are: (3) articles, one of which must be written as a single or primary author, published in AHCI, SSCI or SCI-EXP journals; or, per the terms of Articles 1.2 or 1.3, four (4) articles not derived from a graduate thesis, two of which must be written as a single or primary author; or, per the terms of Article 1.6a, two (2) books, one of which must have been published abroad; or, a book not derived from a doctoral dissertation and six (6) full-length articles published in refereed journals.

For appointments to the Fine Arts Faculty, the requirements are: at least three (3) articles, one of which must be written as a single or primary author, published in AHCI, SSCI or SCI-EXP journals; or, per the terms of Articles 1.2 or 1.3, four (4) articles, two of which must be written as a single or primary author; or, per the terms of Article 1.6a, two (2) books, one of which must have been published abroad and two (2) activities per the terms in Article 1.7 A-B or per the terms of Article 1.7c, four works which were selected by juries at domestic or international events. Additionally, applicants who have not published anything per the terms of Articles 1.1, 1.2, or 1.3 must document one catalog about her/his works written by a known critic, art historian or curator or the chapter of a book which cites and evaluates the works of the applicant.

For appointments to the School of Applied Sciences or the Vocational Schools, the requirements are: three (3) full-length articles published in AHCI, SSCI or SCI-EXP journals; or, one (1) full-length article published in an AHCI, SSCI or SCI-EXP journal and one (1) original book which was not derived from a graduate thesis and, per the terms of Articles 1.2 or 1.3, two (2) articles published in a refereed journal, one of which must be written as a single or primary author or four (4) full-length articles. Additionally, the applicant must have given a presentation in her/his field of specialty at one (1) international or two (2) domestic conferences and also been the project head for one (1) project which was financed by non-university sources, or have been the recipient of at least a one-month scholarship/grant for the purposes of a scientific endeavor.

⁷ For appointments to the Faculty of Law, in addition to fulfilling the requirements for the post of associate professor, applicants must have published five (5) articles in AHCI, SSCI or SCI-EXP journals, two of which must have been written as a single or primary author and two of which must have been written after achieving associate professorship; or, one (1) original book published after achieving associate professorship, per the terms of Articles 1.2 or 1.3, six (6) full-length articles, three of which must have been published as a single or primary author; or, per the terms of Article 1.6a, three (3) books published after having achieved associate professorship, one of which must have been published abroad.

For appointments to the Faculty of Fine Arts, applicants must have published five (5) articles in AHCI, SSCI or SCI-EXP journals, two of which must have been written as a single or primary author and two of which must have been written after achieving associate professorship; or, per the terms of Articles 1.2 or 1.3, seven (7) full-length articles, at least three of which must have been written as a single or primary author; or, per the terms of Article 1.6a, four (4) books and, per the terms of Article 1.7a-b, at least four (4) events or, per the terms of Article 1.7c, at least six (6) works which were selected by a jury. Additionally, applicants who have not produced any works per the terms of Articles 1.1, 1.2 or 1.3 must document two (2) catalogs about her/his works written by a known critic, art historian or curator, or at least three (3) book chapters which cite and evaluate the works of the applicant.

For appointments to the School of Applied Sciences or the Vocational Schools, the requirements are: five (5) full-length articles published in AHCI, SSCI or SCI-EXP journals; or, three (3) full-length articles published in AHCI, SSCI or SCI-EXP journals and two (2) original books which were not derived from a graduate thesis and one of which was published after having achieved associate professorship or, per the terms of Articles 1.2 or 1.3, six (6) articles published in refereed journals, three of which must be written as a single or primary author, or nine (9) full-length articles published in refereed journals. Additionally, the applicant must have given a presentation in her/his field of specialty at three (3) international or six (6) domestic conferences and also been the project head for at least two (2) projects which was financed by non-university sources, or have been the recipient of at least three (3) one-month scholarships/grants for the purposes of a scientific endeavor.

⁸ For appointments to the Faculty of Law, the requirements for Qualifying Publication Points are: assistant professor, 75; associate professor, 200; and, professor, 300.

⁹ For appointments to the Faculty of Law, the requirements for Total Publication Points are: assistant professor, 200; associate professor, 350; and, professor, 600.

¹⁰ Trial courses for applicants to the Faculty of Law must be conducted in English, French or German. Trial courses for other faculties must be conducted in English, and trial courses for the Vocational Schools must be given in Turkish. Instructors who came prior to the instatement of this regulation may conduct their trial courses in Turkish.

¹¹ Instructors who came prior to the instatement of this regulation are exempt from this restriction.

(APPENDIX 2)

POINTS FOR ACADEMIC ACTIVITIES

ARTICLE 1: PUBLICATIONS, WORKS AND REFERENCES*

- 1) Articles published in AHCI, SSCI and SCI-EXP-indexed journals:
 - A) Full-length article published or accepted for publication 50 points
 - B) Short article, analysis, book review, editorial note 15 points
- 2) Articles published in journals which are not indexed in AHCI, SSCI or SCI-EXP but are in international journals which have been approved by the University Senate 30 points
- 3) Articles published in refereed journals which fall beyond the scope of Articles 1.1 and 1.2 20 points
- 4) Articles published in other refereed journals 15 points
- 5) Articles published in other scholarly journals 5 points
- 6) Books and book chapters
 - A) Course books, scholarly books and occupational books published by acclaimed publishing houses** or by university publishing houses
 - International 100 points
 - Domestic 70 points
 - B) Chapters in course books, scholarly books and occupational books published by acclaimed publishing houses or by university publishing houses.
 - International 30 points
 - Domestic 15 points
 - C) Course books, scholarly books and occupational books published by other publishing houses
 - International book 50 points
 - Domestic book 30 points
 - International book chapter 10 points
 - Domestic book chapter 5 points
 - D) Published translation of scholarly book 30 points
 - E) Book editing
 - Editing of international book per the terms of article 1.6 50 points
 - Editing of domestic book per the terms of article 1.6 35 points
- 7) Art and design creative works
 - A) Works exhibited in the permanent collections of museums or acclaimed** institutions of art
 - International 100 points
 - Domestic 70 points
 - B) Individual exhibitions and art/design events held in acclaimed galleries, theaters or institutions of art
 - International event 50 points
 - Domestic event 30 points

C) Works accepted into curated/juried exhibitions and events (biennale, festival, etc.)	
International	30 points
Domestic	20 points
D) Works exhibited in acclaimed galleries, theaters, institutions of art and art/design events	
International	20 points
Domestic	15 points
E) Other individual exhibitions and art/design events and works exhibited therein	
International event	30 points
Domestic event	20 points
Work exhibited at event	10 points
8) Editing of journal/position at publishing institution (minimum of three years)	
A) Editing for journals indexed in AHCI, SSCI and SCI-EXP/ position at publishing institution	75/30 points
B) Editing for journals not indexed in AHCI, SSCI or SCI-EXP but indexed in UA international journals approved by the university senate/ membership in jury of publisher	30/15 points
C) Editing for other international refereed journals/ membership in jury of publisher	20/10 points
D) Editing for other refereed domestic journals/ membership in jury of publisher	15/5 points
E) Editing of special editions of journals indexed in AHCI, SSCI and SCI-EXP	50 points
F) Editing for special editions of journals not indexed in AHCI, SSCI or SCI-EXP but indexed in international journals approved by the university senate	25 points
H) Editing of special editions of other refereed international journals	15 points
I) Editing of special editions of other refereed domestic journals	10 points
9) Full-text article presented at scholarly event and printed in event proceedings (maximum 100 points)	
International	10 points
Domestic	5 points
10) References to article made by another writers in journals specified in Articles 1.1 and 1.2 (maximum 10)	Each, 2 points
For the Fine Arts Faculty: Commentary or reporting on creative works, products or performance by other writers in journals specified in Articles 1.1, 1.2 and 1.3	10 points

ARTICLE 2: ACTIVITIES PERTAINING TO EDUCATION, OCCUPATIONAL EVENTS AND RESEARCH PROJECTS

1) Associate degree, undergraduate and graduate courses taught (for the previous three years, for each course – maximum 15 courses)	5 points
2) Thesis advising	
A) Completed doctoral dissertation (maximum 5)	10 points
B) Completed master's thesis (maximum 5)	5 points
C) Doctoral thesis in process (maximum 5)	4 points
D) Master's thesis in process (maximum 5)	2 points

- 3) Research projects
- A) Project supervisor
International 50 points
Domestic 25 points
- B) Project researcher
International 20 points
Domestic 10 points
- 4) Patents
International 100 points
Domestic 50 points
- 5) Awards and grants for scholarship, the arts, and design (must be reviewed by selection committee, jury or curator)
- International grant/postdoctorate research 50 points
Domestic grant/postdoctorate research 25 points
Artist in residence invitation from international institution 35 points
Artist in residence invitation from domestic institution 10 points
Award for international competition in scholarship, the arts, design, performance and architecture 50 points
Award for domestic competition in scholarship, the arts, design, performance and architecture 25 points
- 6) Head of organizing committee for scholarly conferences, symposiums and exhibitions/curatorship
International 50 points
Domestic 30 points
- 7) Journal refereeing (for each, maximum five)
- A) Refereeing for journals indexed in AHCI, SSCI and SCI-EXP 15 points
B) Refereeing for journals not indexed in AHCI, SSCI or SCI-EXP but indexed in other international journals approved by the university senate 8 points
C) Refereeing for other international journals 5 points
D) Refereeing for other domestic journals 2 points

<i>Rank as Author</i>	<i>PRIMARY AUTHOR*** / PARTICIPANT</i>	<i>SECONDARY AUTHOR / PARTICIPANT</i>	<i>TERTIARY AUTHOR/ PARTICIPANT</i>	<i>4th or SUBSEQUENT AUTHOR / PARTICIPANT</i>
<i>SINGLE AUTHOR / PARTICIPANT</i>	<i>1</i>	<i>--</i>	<i>--</i>	
<i>TWO OR MORE AUTHORS / PARTICIPANTS</i>	<i>0.8</i>	<i>0.6</i>	<i>0.4</i>	<i>0.2</i>

* Within the scope of the criteria for promotion and appointments, one domestic book published by a publishing company deemed “acclaimed” in the tenets of the Criteria for Academic Promotion and Appointment shall be recognized as the equivalent of three domestic articles or two articles per the terms of Articles 1.2 or 1.3 (in Appendix 2); one international book shall be recognized as the equivalent of three articles per the terms of Articles 1.2 or 1.3, or two articles per the terms of Article 1.1.

Per appointments for the Faculty of Law, Faculty of Fine Arts, School of Applied Sciences and Vocational School, a chapter in an international book per the terms of Article 1.6b (Appendix 2) shall be recognized as the equivalent of an article per the terms of Articles 1.2 and 1.3, and a chapter in a domestic book per the terms of Article 1.6B shall be recognized as the equivalent of an article in section 1.4 (article published in other refereed scientific journals).

** The university's human resources committee will determine which publishing houses, galleries, theaters, art institutes or other relevant entities shall be considered "acclaimed."

*** Corresponding author.

Appendix 3

DEFINITION OF TERMS

A-Article

A full-length work published in a given category of journal.

Such texts as short communications, technical notes, discussions and letters to the editor, along with announcements about research and results, are not considered to be in the category of academic article.

B- References

References made to one's own articles shall not be counted. Documentation of references shall be included with applications.

C- Authorship

Foreign Language

Scholarly books and books on art written in languages other than Turkish which have been published by acclaimed publishers and which have been reviewed prior to publication; book chapters written at the behest of an invitation; and, the editing of such books.

Turkish (not including course materials)

Copyrighted books and translated books bearing an ISBN number; book chapters written at the behest of an invitation; and, the editing of such books.

D- Membership on the Advisory Board of Publishers

Entails the refereeing duties associated with evaluating articles submitted to refereed journals for publication.

Applications shall include the letter requesting that she/he serve as a referee in addition to a copy of the evaluation report.

E- Papers Presented at Scholarly/Art Conferences and Publication in Proceedings

E-1 Presentation of Papers at International Conferences

Papers presented at international refereed scholarly conferences which have successfully passed critique and been published in the conference proceedings in full form.

Papers presented at refereed international conferences and the abstracts of which have been published in the conference proceedings.

E-2. Presentation of Papers at Domestic Conferences

Papers presented at domestic refereed scholarly conferences which have successfully passed critique and been published in the conference proceedings in full form.

F-Articles Published in Domestic Journals

I-1 Articles published in domestic journals which are refereed and published either on a regular or periodic basis

G- Activities Pertaining to Education

Applicants are requested to provide documentation from the host institution about courses which were taught in the capacity of instructor outside of Turkey, including such programs as Erasmus

H- Heading Research Projects

Projects which have been primarily supported by such organizations as NATO, EU, COST, AVICENNE, EUREKA, MED-CAMPUS, MEDA, UN, NASA, ESA and NSF shall be considered international projects.

Projects which have had the primary support of such organizations as TÜBİTAK, TTGV, DPT and other such organizations shall be considered domestic projects.

Projects which have been solely supported by Kadir Has University shall be evaluated at 50% of a domestic project.

Scholarly reporting of results for all projects must be accepted and printed by the concerned institution.

Patents

For patents, documentation of the real-life application of the patented item and its use is required; this could be in the form of an approved document from the institute issuing the patent or an academic article about the given patent which has been accepted for publication.

APPENDIX 4:
KADIR HAS UNIVERSITY
ACADEMIC PROMOTION AND APPOINTMENT INFORMATION FORM

Name, Surname, Title	
Institution	
Academic position applied for:	
Asst. Prof.	<input type="checkbox"/>
Assoc. Prof.	<input type="checkbox"/>
Prof.	<input type="checkbox"/>
Date of application	

GROUP 1. PUBLICATIONS AND REFERENCES	Maximum Points	Number	Points	Points Awarded by HRC or Jury
1) Publications in journals indexed in AHCI, SSCI, and SCI-EXP:				
A) Full articles published or accepted for publication	50 POINTS			
B) Short works, analyses, book reviews, letters to the editor, and other such items	15 POINTS			
2) Articles in journals which are in indexes other than AHCI, SSCI, SCI-EXP and have been approved by the University Senate	30 POINTS			
3) Articles published in other international refereed journals which do not meet the criteria in Articles 1.1 and 1.2	20 POINTS			
4) Articles published in other refereed scholarly journals	15 POINTS			
5) Articles published in other scholarly journals	5 POINTS			
6) Books and book chapters				
A) Course books, scholarly and professional books published by acclaimed** publishing houses or universities				
International	100 POINTS			
Domestic	70 POINTS			
B) Chapters in scholarly or professional books, or chapters in course books, published by acclaimed publishing houses or universities				
International	30 POINTS			
Domestic	15 POINTS			

C) Course books, scholarly and professional books or chapters in such books published by other publishing houses				
International book	50 POINTS			
Domestic book	30 POINTS			
International book chapter	10 POINTS			
Domestic book chapter	5 POINTS			
D) Scholarly book translation				
	30 POINTS			
E) Book editing				
International book editing, per the terms in Article 1.6a	50 POINTS			
Domestic book editing, per the terms in Article 1.6a	35 POINTS			
7) Creative works in the fields of arts and design				
A) Production/work which has been accepted into the permanent collection of a museum/acclaimed art institution				
International	100 POINTS			
Domestic	70 POINTS			
B) Personal exhibitions and art/design events in acclaimed galleries, theatres, and other such locales.				
International event	50 POINTS			
Domestic event	30 POINTS			
C) Works accepted into curated/juried exhibitions and events (biennale, festivals, etc.)				
International	30 POINTS			
Domestic	20 POINTS			
D) Works exhibited in art/design events and exhibitions in acclaimed galleries, theaters or institutions of art				
International	20 POINTS			
Domestic	15 POINTS			
E) Other personal exhibitions and art/design events and works in these events				
International event	30 POINTS			
Domestic event	20 POINTS			
Production/work in event	10 POINTS			
8) Editorship/membership on editorial board (minimum of three years)				
A) Editorship/membership on editorial board for journals in AHCI, SSCI or SCI-EXP	75/30 POINTS			
B) Editorship/membership on editorial board for journals which are in indexes other than AHCI, SSCI, SCI-EXP and have been approved by the University Senate	30/15 POINTS			
C) Editorship/membership on editorial board for other refereed international scholarly journals	20/10 POINTS			
D) Editorship/membership on editorial board for other domestic refereed scholarly journals	15/5 POINTS			

E) Special issue editorship of journals in AHCI, SSCI or SCI-EXP	50 POINTS			
F) Special issue editorship of journals which are in indexes other than AHCI, SSCI, SCI-EXP and have been approved by the University Senate	25 POINTS			
G) Special issue editorship of other international refereed journals	15 POINTS			
H) Special issue editorship of other domestic refereed scholarly journals	10 POINTS			
9) Papers presented at scholarly conferences and published in full form in conference proceedings (maximum 100 points)				
International	10 POINTS			
Domestic	5 POINTS			
10) Each reference made by other writers to articles published in journals per the terms of Articles 1.1 and 1.2 (maximum 10)	2 POINTS			
For the Fine Arts Faculty: Commentary or reporting on creative works, products; or, performance by other writers in journals specified in Articles 1.1, 1.2 and 1.3	10 POINTS			
GROUP I TOTAL POINTS				

GROUP 2: ACTIVITIES PERTAINING TO EDUCATION, OCCUPATIONAL ACTIVITIES AND RESEARCH PROJECTS	Maximum Points	Number	Points	Points Awarded by HRC or Jury
1) Associate degree, undergraduate and graduate courses taught (for the previous three years, for each course – maximum 15 courses)	5 POINTS			
2) Thesis Advising				
A) Supervision of completed PhD dissertation (maximum 5)	10 POINTS			
B) Supervision of completed master's thesis (maximum 5)	5 POINTS			
C) Supervision of PhD dissertation in progress (maximum 5)	4 POINTS			
D) Supervision of master's thesis in progress (maximum 5)	2 POINTS			
3) Projects				
A) Project Supervision				
International	50 POINTS			
Domestic	25 POINTS			
B) Project Researcher				
International	20 POINTS			

Domestic	10 POINTS			
4) Patents				
International	100 POINTS			
Domestic	50 POINTS			
5) Scholarships or awards in science, the arts and design which have been evaluated by a committee, jury or curator				
International scholarship/ Post-doc research	50 POINTS			
Domestic scholarship/ Post-doc research	25 POINTS			
Artist invited by international institutions (<i>artist in residence</i>)	35 POINTS			
Artist invited by domestic institutions (<i>artist in residence</i>)	10 POINTS			
International award in science, art, design, performance or architecture	50 POINTS			
Domestic award in domestic science, art, design, performance or architecture	25 POINTS			
6) Head of organizing committee for scholarly conferences, symposiums and exhibitions/curatorship				
International	50 POINTS			
Domestic	30 POINTS			
7) Refereeing (maximum 5 for each)				
A) For journals in AHCI, SSCI or SCI-EXP	15 POINTS			
B) For journals which are in indexes other than AHCI, SSCI, SCI-EXP and have been approved by the University Senate	8 POINTS			
C) For other international refereed journals	5 POINTS			
D) For other domestic refereed journals	2 POINTS			
GROUP 2 TOTAL POINTS				

OVERALL TOTAL POINTS	Group 1	Group 2	Total	Total HRC and Jury Points

Rank as Author	PRIMARY AUTHOR*** / PARTICIPANT	SECONDARY AUTHOR / PARTICIPANT	TERTIARY AUTHOR/ PARTICIPANT	4th or SUBSEQUENT AUTHOR / PARTICIPANT
SINGLE AUTHOR / PARTICIPANT	1	--	--	
TWO OR MORE AUTHORS / PARTICIPANTS	0.8	0.6	0.4	0.2

* Within the scope of the criteria for promotion and appointments, one domestic book published by a publishing company deemed “acclaimed” in the tenets of the Criteria for Academic Promotion and Appointment shall be recognized as the equivalent of three domestic articles or two articles per the terms of Articles 1.2 or 1.3 (in Appendix 2); one international book shall be recognized as the equivalent of three articles per the terms of Articles 1.2 or 1.3, or two articles per the terms of Article 1.1.

Per appointments for the Faculty of Law, Faculty of Fine Arts, School of Applied Sciences and Vocational School, a chapter in an international book per the terms of Article 1.6b (Appendix 1) shall be recognized as the equivalent of an article per the terms of Articles 1.2 and 1.3, and a chapter in a domestic book per the terms of Article 1.6b shall be recognized as the equivalent of an article in section 1.4 (article published in other refereed scientific journals).

** The university’s human resources committee will determine which publishing houses, galleries, theaters, art institutes or other relevant entities shall be considered “acclaimed.”

*** Corresponding author.

“This text is a translation of the original Turkish regulation, and is solely intended to provide information concerning that regulation. The terms, conditions and stipulations in the original Turkish-language regulation shall be legally binding if any disputes of meaning should arise.”