**KADIR HAS UNIVERSITY REGULATIONS**

**FOR SUMMER EDUCATION**

**PART I**

**Aims, Scope, Legality, Terms**

 **Aims**

 **ARTICLE 1 –** The aim of these regulations is to state the principles regarding summer education-training provided in the summer months, outside of the fall and spring semesters, at Kadir Has University’s faculties, institutes and schools offering associate, bachelor’s and graduate programs.

 **Scope**

 **ARTICLE 2 –** These regulations cover the principles and procedures regarding summer education-training provided in the summer months, outside of the fall and spring semesters, at Kadir Has University’s faculties, institutes and schools offering associate, bachelor’s and graduate programs.

 **Basis**

 **ARTICLE 3 –** These regulations have been prepared in accordance with the tenets stipulated in Articles 7 / 1 (c) and 14 as well as Article 26 of Higher Education Law 2547 dated 4/11/1981.

 **Terms**

 **ARTICLE 4** – In these regulations, the following terms are defined as follows:

1. Unit: Faculties, schools and vocational schools under within Kadir Has University.
2. Relevant unit’s board: Managerial Board of the unit associated with Kadir Has university.
3. Board of Trustees: Kadir Has University Board of Trustees.
4. Rector: Kadir Has University Rector.
5. Senate: Kadir Has University Senate.
6. University: Kadir Has University.
7. University Board of Directors: Board of Directors of Kadir Has University.
8. Summer Education: Education-training given in the summer months, outside of the fall and spring semesters, at Kadir Has University’s faculties, institutes and schools offering associate, bachelor’s and graduate programs.
9. Summer Education Coordination Committee: Kadir Has University Summer education coordination committee.

**Objectives of summer education**

**ARTICLE 5** – (1) The objectives of summer education are as follows:

a) To increase the productivity of education-training at Kadir Has University through courses offered in the summer months outside of the fall and spring semesters.

b) To give students another opportunity to take courses which they failed or couldn’t take in the fall and spring semesters, as well as to make it possible for students to re-take courses to raise their GPA.

c) To give successful students the opportunity to graduate in less time and make it easier for students studying a double major or minor to manage their programs.

d) To make it possible for students from other universities to benefit from the university’s educational opportunities under special student status.

**PART II**

**Principles Regarding Education-training**

**Provision of summer education courses**

**ARTICLE 6** –(1) All courses in the university’s associate, bachelor’s and graduate programs must be offered as required in the fall and spring semesters.

(2) Courses which must be offered in the fall and spring semesters cannot be postponed to the summer.

**Academic calendar and duration of studies**

**ARTICLE 7** –(1) Dates for registration, education and exams in summer school are specified by the Senate.

 (2) The total hours of classes offered in summer education-training is the same as for these courses offered in the fall or spring semesters.

**Administration**

**ARTICLE 8** – (1) Summer education is planned and organized by the Summer School Coordination Committee which consists of three faculty members selected annually by the University Board.

**Determining courses to be offered**

**ARTICLE 9 –** (1)In determining which courses offered by an education-training unit are to be provided in the summer the students’ needs and requests, professors’ interest in teaching, and the recommendations of units’ chairs are taken into account.

 (2) When the necessary conditions are met, courses to be offered in summer school are selected and announced by the relevant unit’s board following the approval of the Summer School Coordination Committee.

(3) Class quotas and other conditions for summer courses are specified and announced by the Summer School Coordination Committee.

(4) Should students register for a summer course and pay the tuition fee but the course is not offered, they will receive a full refund.

**Course registration, adding and dropping a course**

**ARTICLE 10** –(1) Summer school is optional. Course requests and registration are carried out by students’ online registration to the courses, approval of the courses by advisors and the payment of the tuition fee by the students.

 (2) If a student registers for a course during the course request/registration period, he/she does not need to register again when the course is offered; registration becomes finalized when the course is offered.

 (3) Students may register for summer courses during the course request/registration period announced in the academic calendar and in accordance with these regulations and the guidelines below:

1. (Change: OG-20/04/2017-30044) Students may take a maximum of 15 credits during the summer.
2. During the summer semester, students may take courses not requiring a pre-requisite and courses whose pre-requisites they have fulfilled.
3. Students who don’t successfully pass a summer course are not subject to the limitations specified in Article 27 (4) of the Kadir Has University Associate and Bachelor’s Education Regulations dated January 4, 2012 (number 28163).
4. Students may register for courses which are offered during the course adding period announced in the academic calendar or add courses within the framework of the conditions of this article.
5. Students may not withdraw from approved courses to which they registered during the course request/registration period. Requests regarding changes in courses are evaluated by the Summer Education Coordination Committee.
6. Students may not withdraw from courses to which they registered during the summer education period.

**Attendance, passing courses and GPA**

**ARTICLE 11** –(1) During summer education, students must attend 70% of regular classes and 80% of independent applied classes such as labs and workshops. Completion of attendance requirements of a course in previous semesters does not eliminate attendance requirements for the course during summer school.

 (2) Grades and courses taken during summer school are recorded as a separate semester on transcripts and counted in calculations of the GPA the following semester.

**Exams**

**ARTICLE 12** –(1) Exams in summer education include mid-term exams, final exams, make-ups for mid-term exams, and single-course exams.

(2) There are no re-take exams for summer education courses.

 (3) At the end of the summer semester, a single-course make-up exam may be offered to students who have failed to pass only one course providing that the student has completed all of the requirements for graduation according to the Kadir Has University Associate and Bachelor’s Education Regulations including compulsory internships, graduation projects, satisfactory course registration, and satisfactory course attendance, and can raise her/his GPA to a minimum of 2.00 with the grade s/he receives from the single-course exam.

**Graduation**

**ARTICLE 13** –(1) Students who are eligible for graduation upon the completion of summer education can be issued a Temporary Certification of Graduation.

(2) Graduation rankings do not include students who graduate following the completion of summer education.

**PART III**

**Various and Final Provisions**

**Duration of studies**

**ARTICLE 14** –(1) The duration of summer semesters are not included in the calculation of the period of time stipulated for graduation.

**Tuition fee**

**ARTICLE 15** –(1) Tuition fees for summer education are determined by the Board of Trustees.

(2) The stipulated tuition fee for summer education is payable towards education-training provided in the summer months, outside of the fall and spring semesters.

 (3) Discounts for awards other than University Entrance Outstanding Achievement scholarship and Achievement scholarship awards do not apply for summer education courses. Summer tuition fees for students who receive University Entrance Outstanding Achievement scholarships and Achievement scholarships are determined in accordance with the terms of the Kadir Has University Scholarship Regulations.

**For circumstances outside the scope of these regulations**

**ARTICLE 16** –(1) In circumstances not covered by these regulations the stipulations of other related regulations and the decisions of the Council of Higher Education, the university Senate, and the relevant units’ administrative boards are implemented.

**Rescinded regulations**

**ARTICLE 17 –** (1) Kadir Has University Summer Education Regulation no. 25051, published in the Official Gazette on 17/3/2003, is hereby rescinded.

**Implementation**

**ARTICLE 18 –** (1) These regulations are valid from the date of publication.

**Execution**

**ARTICLE 19 –** The provisions of these regulations are executed by the Rector of Kadir Has University.

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|   | **The Official Gazette where the Regulation was published** |
| **Date** | **Number** |
| 13/5/2013 | 28646 |
| **The Official Gazettes where the Regulations which made changes in the Regulation were published** |
| **Date** | **Number** |
| 1. | 18/10/2014 |  29149 |
| 2. |  24/11/2015  | 29542  |
| 3. | 20/04/2017 | 30044 |

*“This text is a translation of the original Turkish regulation, and is solely intended to provide information concerning that regulation. The terms, conditions and stipulations in the original Turkish-language regulation shall be legally binding if any disputes of meaning should arise.”*