KADIR HAS UNIVERSITY REGULATION
FOR SUMMER EDUCATION

PART I
Aims, Scope, Legality, Terms

Aims
ARTICLE 1 – The aim of this regulation is to state the principles regarding education given in summer months at the university’s faculties, institutes and schools offering associate, bachelor’s and graduate programs.

Scope
ARTICLE 2 – This regulation stipulates the principles regarding summer education given in the summer months at the university’s faculties, institutes and schools offering associate, bachelor’s and graduate programs.

Legality
ARTICLE 3 – This regulation has been prepared in accordance with the tenets stipulated in Articles 7 / 1 (c) and 14 as well as Article 26 of Higher Education Law 2547 dated 4/11/1981.

Terms
ARTICLE 4 – In this regulation, the following terms shall be defined as follows:

a) Unit: Faculties, schools or vocational schools under the auspices of Kadir Has University.
b) Unit Board: Board of the unit at the university.
c) Board of Trustees: Kadir Has University Board of Trustees.
d) Rector: Kadir Has University Rector.
e) Senate: Kadir Has University Senate.
f) University: Kadir Has University.
g) University Board: Board of Kadir Has University.
h) Summer education: Education given in the summer months at the university’s faculties, institutes and schools offering associate, bachelor’s and graduate programs.
i) Summer education coordination committee: Kadir Has University Summer education coordination committee.

Objectives of summer school
ARTICLE 5 – (1) The objectives of summer education are as follows:
a) To increase the productivity of education at Kadir Has University through courses offered in the summer months.

b) To give students the opportunity to take courses which they failed or couldn’t take in the fall and spring semesters, as well as make it possible for students to re-take courses so that they can raise their GPA.

c) To give successful students the opportunity to graduate in a shorter amount of time and make it easier for students who are doing a double major or minor.

d) To make it possible for students from other universities to benefit from the university’s educational opportunities as special students.

PART II
Principles Regarding Education

Summer education courses

ARTICLE 6 – (1) All courses in the university’s associate, bachelor’s and graduate programs must be offered in the fall and spring semesters at the stipulated times.

(2) Courses which must be offered in the fall and spring semesters cannot be offset to summer.

(3) Summer education shall not be offered at the English Language Preparatory School.

Academic calendar and duration of studies

ARTICLE 7 – (1) Dates for registration, education and exams in summer school shall be specified by the Senate.

(2) The total hours of classes offered in summer education shall be the same as courses offered in the fall or spring semesters.

Administration

ARTICLE 8 – (1) Summer education is planned and organized by the Summer School Coordination Committee which consists of three professors selected by the University Board each year.
Specifying courses to be offered

ARTICLE 9 – (1) In the selection of summer school courses, students’ needs and requests, professors’ interest in teaching, and the recommendations of units’ chairs shall be taken into account.

(2) If the necessary conditions are met, courses to be offered in summer school shall be selected and announced by the related unit’s board pending the approval of the Summer School Coordination Committee.

(3) Class quotas and other conditions for summer courses shall be specified and announced by the Summer School Coordination Committee.

(4) If students register for a summer course and pay the tuition but the course is not offered, students shall receive a full refund.

Course registration, adding courses and withdrawing

ARTICLE 10 – (1) Summer school is optional. Course requests and registration shall be carried out by students online, as well as approval of courses by advisors and the payment of tuition.

(2) If a student registers for a course during the course request/registration period, he/she does not need to register again when the course is offered; registration becomes finalized when the course is offered.

(3) Students shall register for summer courses during the course request/registration period according to the education regulations as well as the guidelines below:
   a) Students may not take more than 12 credits of courses during the summer.
   b) During the summer semester, students may not take pre-requisite courses and courses that have pre-requisites that they haven’t taken.
   c) Students who don’t successfully pass a summer course shall not subject to the limitation specified in Article 27 (4) of the Kadir Has University Associate and Bachelor’s Education Regulations dated January 4, 2012 (number 28163).
   d) Students can register for courses which are offered during the course adding period announced in the academic calendar or add courses within the framework of the conditions of this article.
e) Students may not withdraw from courses to which they registered during the course request/registration period. Requests regarding changes in courses shall be evaluated by the Summer Education Coordination Committee.

f) Students may not withdraw from courses to which they registered during the summer education period.

**Attendance, passing courses and GPA**

**ARTICLE 11** – (1) During summer education, students must attend 70% of regular courses and 80% of independent applied courses such as labs and workshops, regardless of attendance in previous semesters for a given course.

(2) Grades received during summer education shall be recorded as a separate semester on transcripts and counted in calculations of the GPA the following semester.

**Exams**

**ARTICLE 12** – (1) Exams in summer education shall include mid-term exams, final exams, make-ups for mid-term exams, and single-course exams.

(2) There are no re-take exams for summer education courses.

(3) At the end of the summer semester, if a student who has completed all of the requirements for graduation according to the Kadir Has University Associate and Bachelor’s Education Regulations including compulsory internships, graduation projects, satisfactory course registration, and satisfactory course attendance, and can raise her/his GPA to a minimum of 2.00 with the grade s/he receives from the single-course exam, then a single-course exam can be administered for a student who needs to take just one course to graduate.

**Graduation**

**ARTICLE 13** – (1) Students who are eligible for graduation upon the completion of summer education shall be issued a temporary certification of graduation.

(2) Graduation rankings shall not be done for students who graduate upon the completion of summer education.

**PART III**

**Other Provisions**
Duration of studies

ARTICLE 14 – (1) The duration of summer semesters shall not be included in the calculation of the period of time stipulated for graduation.

Tuition

ARTICLE 15 – (1) Tuition fees for summer education shall be determined by the Board of Trustees.

(2) Tuition for summer education shall apply only towards summer courses.

(3) Aside from the Merit Scholarship and the Academic Achievement Scholarship, scholarships may not be used for summer education. For the specification of summer tuition fees for students who receive a Merit Scholarship or Academic Success Scholarship, the Kadir Has University Scholarship Regulation shall apply.

Payment of lecturers

ARTICLE 16 – (1) Professors who teach summer courses shall be paid according to the additional course teaching guidelines specified by the Board of Trustees.

Lack of provisions

ARTICLE 17 – (1) If cases should arise for which there are no provisions in this regulation, then recourse shall be made to other related regulations as well as the decisions of the Higher Education Committee, the Senate, and the concerned units’ administrative boards.

Annull ed regulation

ARTICLE 18 – (1) Kadir Has University Summer Education Regulation no. 25051, published in the Official Gazette on 17/3/2003, is hereby annulled.

Implementation

ARTICLE 19 – (1) This regulation shall become valid on the date of publication.
ARTICLE 20 – The legal provisions of this regulation shall be executed by the Rector of Kadir Has University.

“This text is a translation of the original Turkish regulation, and is solely intended to provide information concerning that regulation. The terms, conditions and stipulations in the original Turkish-language regulation shall be legally binding if any disputes of meaning should arise.”